

**Alaska State Defense Force
49th BDE**



Application Packet

Eligible applicants shall be:

- A citizen of the United States of America
- A citizen of the State of Alaska
- At least 18 years of age

A person shall not apply to or enter the Alaska State Defense Force if they:

- Refuse to submit a complete application packet including all required attachments.
- Refuse to submit to a background investigation, mental health evaluation and a Drug and Alcohol test.
- Have a record of mental illness, insanity or emotional instability.
- Are not of good moral character or temperate habits.
- Are a subversive or disloyal person.
- Are currently a member of any of the Armed Forces of the United States, any reserve component thereof, or the Organized Militia of any other state, except that retired officers and enlisted personnel of the Regular or Reserve components of the Armed Forces of the United States may be commissioned or enlisted if otherwise qualified.
- Are a former member of the Armed Forces of the United States, including the reserve components thereof, or the State Defense Force or militia of another state, whose last period of services was not honest and faithful, did not receive an honorable discharge, or whose Discharge Certificate bears the notation of "Not Recommended for Reenlistment" or "Not Recommended for Further Military Service."
- Are a deserter from any of the Armed Forces of the United States, including the reserve components thereof, or the State Defense Force or militia of another state.
- Have been convicted of a felony.
- Have been convicted of a crime involving:
 - Domestic violence
 - Violation of a Protective Order
 - Misconduct Involving a Controlled Substance
 - Assault, violence, or serious physical injury to another person.
 - Two or more operating under the influence (OUI) or chemical test refusals (during the past 10 years.)
 - Or any crime that has the potential to diminish military and public confidence in the Alaska State Defense Force.
- Have violated any Alaska Statute regarding offences against public administration or engages in activities which constitutes official misconduct within the Alaska Statutes.
- Or subject to any other criteria prohibiting the commissioning, warranting, enlistment or retention as published in the ASDF Regulation 600.
- Engage in Misconduct Involving a Controlled Substance (MICS.) MICS and use of marijuana shall result in an administrative separation process, regardless of state law.

(Revision 25 July 2017)

All previous editions of this form are obsolete.

Alaska State Defense Force (ASDF) Application Instructions

This application packet consists of several pages. For consideration please complete all sections and answer all questions. If a question or section does not pertain to you, please mark that field as Not Applicable or N/A. Please follow these directions and do not leave any section blank. Part of the application process is the evaluation of your ability to follow directions. If you fail to: follow directions, submit a complete application, or submit all required documentation your application may be rejected or the application process might be delayed. Omitting information may result in your application being denied. Falsifying information shall result in your application being denied.

Your application may take up to 90 days to process. Additional time may be required if the application is incomplete or other delays are encountered such as difficulty contacting your references or verifying information. Under most circumstances you will be invited to attend the ASDF monthly drills *in civilian clothes* after your application has been received by the S-1 and prior to your application being completely processed. Once your application is approved you must wear the appropriate uniform and maintain appropriate personal grooming standards during all drills, exercises, missions or when representing the ASDF.

Once you have been sworn in, you shall complete the ASDF Individual Entry Training (IET), the Noncommissioned Officer Leadership Academy, or Officer Candidate School (OCS), or the ASDF Unit Orientation Course within 18 months.

The ASDF is rich in Alaskan history.

In 1942 the Alaska Territorial Guard (ATG) was organized by the territorial governor in response to attacks on US soil and the occupation of Atka and Attu, Alaska by hostile forces during World War II. The ATG served in a defensive role until 1947.

Alaska Statute Title 26 establishes the Alaska militia and divides the militia into two classes: the organized and unorganized militia. The organized militia of the State of Alaska consists of the Alaska National Guard (both Army and Air) , Alaska Naval Militia and the Alaska State Defense Force (ASDF).

The ASDF was reestablished in 1984 by Governor Bill Sheffield and is a volunteer organization whose primary role is to augment and support the Alaska National Guard. The ASDF responds during domestic emergencies, natural disasters and when called up by the Governor of the State of Alaska. Men and women join the ASDF for many reasons; however most participate out of a desire to make a meaningful contribution to the safety and security of their state and nation. Many members have prior military experience and by regulation the ASDF must be composed of at least 75% of personnel with prior federal military experience. Exceptions may be made for individuals with needed professional skills.

Members of the ASDF are truly volunteers as no funds are provided for monthly drills or training however ASDF members may be compensated if called to State Active Duty by

the governor. Members have the honor of wearing, while on duty, a uniform similar to that worn by the Army National Guard and U.S. Army.

STATE OF ALASKA

Department of Military and Veterans Affairs
 Alaska State Defense Force
 49th BDE

Alcantra Armory
 3401 Bogard Road
 Wasilla, AK 99654-48099
 Phone: (907) 357-3250
 Fax: (907) 357-3242

Alaska State Defense Force Application Checklist

Name: (Last) (First) (Middle) (Suffix)

All relevant documents must be completed and attached to this document

Action	Description	Complete	Verified by
Read	Instructions.....	<input type="checkbox"/>	_____
Read	History of the Alaska State Defense Force	<input type="checkbox"/>	_____
Read and complete	Checklist	<input type="checkbox"/>	_____
Fill out and sign*	Consent & Declaration form	<input type="checkbox"/>	_____
Fill out and sign*	Application.....	<input type="checkbox"/>	_____
Attach.....	Resume with personal references.....	<input type="checkbox"/>	_____
Attach.....	Two (2) letters of recommendation.....	<input type="checkbox"/>	_____
Attach.....	Criminal History Report**	<input type="checkbox"/>	_____
Attach.....	Copy of DD214(s)***	<input type="checkbox"/>	_____
Attach.....	Copy of Degree(s)/Professional License(s) ...	<input type="checkbox"/>	_____
Attach.....	Copy of Training Certificate(s).....	<input type="checkbox"/>	_____
Attach.....	Copy of Current State of Alaska ID.....	<input type="checkbox"/>	_____
Attach.....	Copy of Social Security Card	<input type="checkbox"/>	_____
Obtain, sign & attach	IRS W4 (available at www.irs.gov)	<input type="checkbox"/>	_____

* Fill out in advance and either sign in front of an ASDF officer or Notary Public.

** You must provide a current criminal history report. Criminal record checks are available through the Alaska State Troopers.

*** If you have prior military service you must include a copy of your DD214(s) and certificates of training.

Do Not Write Below This Line

Application approved by BN CO: _____ Date: _____

Application submitted to S-1 by: _____ Date: _____

Application reviewed by S-1 staff: _____ Date: _____

Academy matrix signed off by: _____ Date: _____

STATE OF ALASKA
Department of Military and Veterans Affairs
Alaska State Defense Force
49th BDE

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Wasilla, AK 99654-48099
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Fax: (907) 357-3242

Agreement of Understanding and Consent to Obtain Information

I understand that approval of my application, as Alaska State Defense Force Officer/Warrant Officer/Enlisted member is contingent upon satisfactory review of my background history, record of military service, and references. In accordance with the above stated background, I waive without any reservations whatsoever, my rights of privacy under any Federal, State, or local law or constitutional provision thereof, fully and freely, and grant permission for the Adjutant General of the State of Alaska, his designee, or personnel of the Alaska State Defense Force, to obtain necessary background information from any Federal, State, or local government agencies, business entity or individual, as shall be necessary. I specifically authorize and direct any of the above stated entities to provide such information. Should any information surface that would preclude favorable consideration and go unresolved to the satisfaction of the BDE S-1, I shall withdraw my application and resign any position to which appointed.

Declaration of No Domestic Violence

I certify that I have never been convicted of the crime of Domestic Violence. I understand that I make this certification under penalty of perjury. Should I be convicted of a crime of Domestic Violence I shall withdraw my application or resign from any position to which appointed.

Consent to Initial and Random Drug/Alcohol Testing

I consent to an initial Drug/Alcohol Test upon application to the ASDF, to be conducted by competent and authorized medical testing authorities. I further authorize and consent to random Drug/Alcohol testing by competent and authorized medical authorities. I understand that my eligibility and retention in the ASDF shall be based on negative test results. Should any negative information surface and go unresolved to the satisfaction of the BDE S-1, I shall withdraw my application and/or resign any position to which appointed.

Applicant's Name: _____ Date: _____

Applicant's Signature: _____

ASDF Witness: _____ Rank: (AK) Date: _____

ASDF Witness Signature: _____

Are you a United States Citizen? Yes No

Have you enrolled with SSS (Selective Service System) Yes No

Have you ever been arrested? Yes No

If Yes, explain:

Have you ever been convicted of a misdemeanor crime? Yes No

If Yes, explain:

Have you ever been convicted of a felony crime? Yes No

If Yes, explain:

Do you have a High School Diploma or GED? Yes No

Did you graduate from college? Yes No

School: Degree:

Are you presently a member of any law enforcement agency? Yes No

If Yes, explain:

Are you presently a member of U.S. armed services? Yes No

If Yes, explain:

Do you have a *prior* military background? Yes No

Branch: Rank: SN:

Time in Service: Y: M: D: MOS:

Do you agree to participate in monthly drills? Yes No

If No, explain:

Do you understand that if you do not participate you may be discharged? Yes No

What organizations do you belong to:

Are you physically able to safely and effectively deploy to the field? Yes No

If No, explain:

Are any accommodations needed for you to deploy to the field? Yes No

If Yes, explain:

Do you have any significant medical conditions? Yes No

If Yes, explain:

Do you have any allergies? Yes No

If Yes, explain:

Are you on any medications? Yes No

If Yes, explain:

DEPLOYABLE STATUS

Do you have a complete 72-hour deployment kit? Yes No

How many hours will it take for you to be ready to deploy with your 72-hour pack?

< 1 hrs 1-2 hrs 2-4 hrs 4-8 hrs 12 hrs 24 hrs >24 hrs

What is the maximum length of time you can stay activated (mark one only)?

24 hrs 48 hrs 72 hrs 7 days 14 days 30 days 45 days

I certify that all information in this application is true and correct to the best of my knowledge. Further, I agree that by signing this application I waive my rights of privacy under federal, state or local law or constitutional provision thereof, fully and freely, and grant permission for the Adjutant General of the State of Alaska, his designee or authorized personnel of the Alaska State Defense Force, to obtain necessary background information from any federal, state, or local government agencies, business entity or individual, as shall be necessary. I specifically authorize all of the above entities to provide such information. Should any information surface that would preclude favorable consideration, I shall withdraw my application.

Applicant's Name: _____ Date: _____

Applicant's Signature: _____

ASDF Witness: _____ Rank: (AK) Date: _____

ASDF Witness Signature: _____

Letter of Transmittal from the Commanding Officer

As Battalion Commander I have reviewed this application, including the applicant's criminal history report and certify that I have found the applicant qualified for enlistment in the Alaska State Defense Force per the requirements of ASDF Regulation 600. I further certify that the application packet is complete with all required documents from the applicant attached. Also attached is a completed and signed Personnel Action Request Form (DF 1009.) I authorize the entire application packet be forwarded to the BDE S-1 for further review.

BN Commander: _____ Rank: (AK) Date: _____

BN Commander Signature: _____

FOR OFFICIAL BDE USE ONLY -- APPLICANTS DO NOT WRITE BELOW THIS LINE

I CERTIFY THAT THE BACKGROUND OF THIS APPLICANT HAS BEEN EXAMINED AND NOTHING HAS BEEN DISCOVERED TO PREVENT HIS/HER ENTRY INTO THE ALASKA STATE DEFENSE FORCE.

S-1 (Printed): _____ **Date:** _____

S-1 Signature: _____

S-2 (Printed): _____ **Date:** _____

S-2 Signature: _____