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DMVA User Training

Jabber Desktop, Jabber Mobile and Outlook Integration



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The Hub Window

1. Status Message
2. Search bar
3. Contacts
4. Chat Rooms
5. Recent Calls
6. Voice Messages
7. Meetings
8. Custom Groups
9. Phone Controls



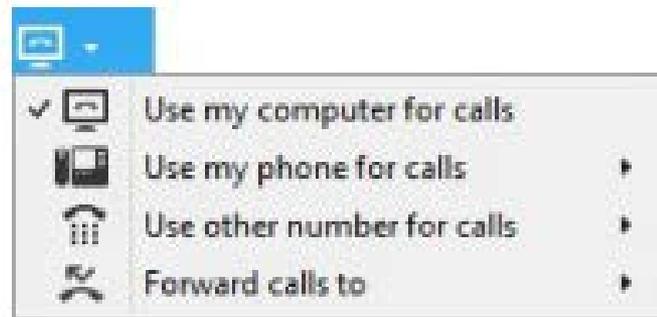


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Phone Controls

1. Device Selection
2. Call Forwarding

Phone Controls



A screenshot of a software interface showing a 'Phone Controls' menu. The menu is open, displaying four options with corresponding icons and right-pointing arrows:

- Use my computer for calls
- Use my phone for calls
- Use other number for calls
- Forward calls to

373062



Custom Status Messages

1. Create a custom status
2. Up to three custom messages per state
3. Deleting custom messages

Adam McKenzie
Available

✓ Available

Here for the Next 30 Minutes

I'm Here but Expect Delays

Away

Gone to Lunch

Do Not Disturb

Delete custom statuses

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Recent Calls

1. Call list
2. Hit the Call icon to call that person back

Contact	Time	Action
CLEARONE INC	10:50 AM	[Call Icon]
Mike Hommel Work	9:58 AM	[Call Icon]
John Mark Denni... Unknown	Friday 4:03 PM	[Call Icon]
John Mark Denni... Unknown	Friday 3:55 PM	[Call Icon]
19072304764	Friday 3:54 PM	[Call Icon]
John Mark Denni... Mobile	Friday 3:53 PM	[Call Icon]
18009457730	Friday 2:45 PM	[Call Icon]
19073606108	Friday 2:34 PM	[Call Icon]



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Voice Messages

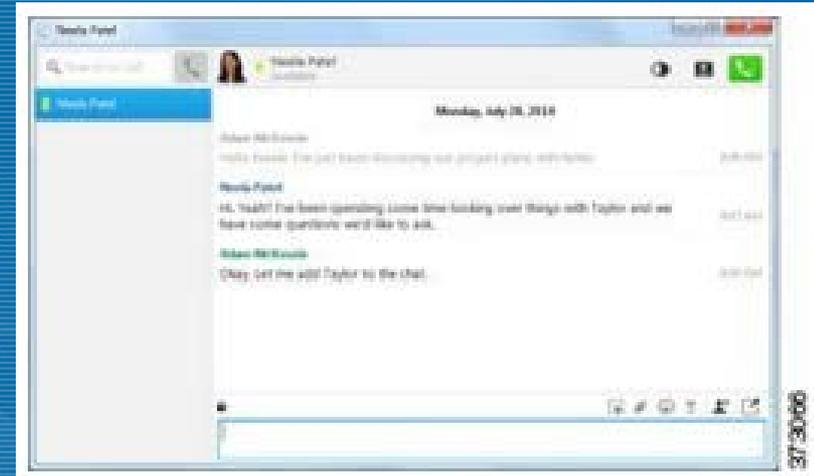
1. Viewing the messages
2. View by date, time or state (read or unread)
3. Listen to a message
4. Call Voicemail button at the bottom

View:	All	Type:	All
	Cisco Systems	1/12/2015	8:45 AM
	0:44		
	Cisco Systems	1/9/2015	12:52 PM
	0:35		
	Cisco Systems	1/7/2015	6:55 AM
	0:26		
	9076899435	12/29/2014	9:22 AM
	0:29		
	9076899435	11/14/2014	11:39 AM
	1:18		



Chat Window

1. The search or call bar
2. Tabs for multiple chats
3. Contact picture and presence state
4. Chat controls and collaboration controls

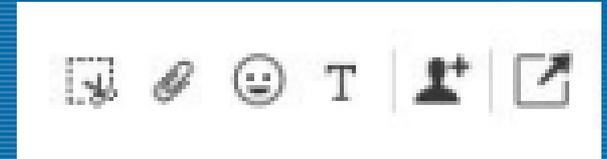




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Collaboration Tools

1. Send a screen capture
2. Send a file
3. Emoticons! 😊
4. Edit the font size and color
5. Add participants to group chats
6. Pop-out a window to show the chat in a separate window

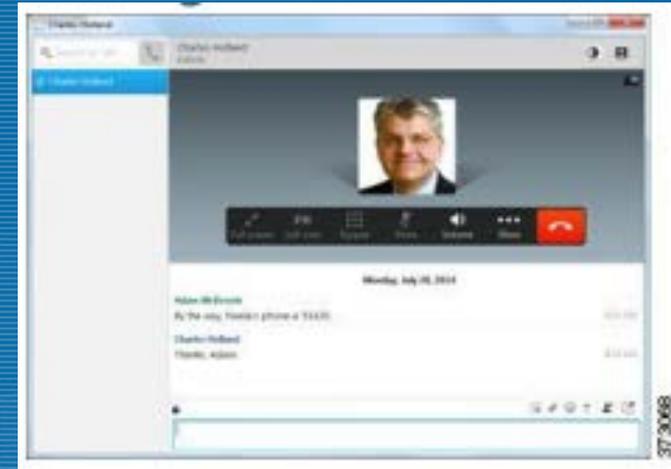




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Making a call

1. Enter the phone number in the Search or Call bar
2. Right click over their name in the contact list
3. Select the Call icon in a chat window with the user





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Call Controls

1. Go to full screen
2. Show self-view*
3. Open the keypad
4. Mute your audio*
5. Adjust volume*
6. Hold/Transfer/Merge/Conference





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Incoming Calls

1. Reply with chat
2. Answer the call
3. Decline the call





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Outlook Presence

1. See the contacts current presence state

Reply Reply All Forward IM

 Mon 1/19/2015 6:23 PM
Bryson, Teren
Seahawks

To Wiegering, Michael; Middlebrooks, Craig; Warren, Zachary; Heim, Jeff; Hamlett, Jason



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Outlook Click to Call

1. Hover over the contact info
2. From the voice drop-down, select the call option you desire

