



### 8RXXX CERTIFICATION/RECERTIFICATION (V1)

(This form is subject to the Privacy Act of 1974. Use blanket PAS, AF IMT 883.)

DATE PREPARED

Per the Joint Ethics Regulation; AFI 36-2909, *Professional and Unprofessional Relationships*; ANGI 36-2602, *Recruiting and Retention Programs*; and ANGI 36-2002, *Enlistment and Reenlistment in the Air National Guard as a Reserve of the Air Force*, Recruiting and Retention personnel are required to maintain professional relationships with applicants, contacts, and subordinates.

Air National Guard (ANG) recruiters must ensure that all interactions with the general public and those we recruit are professional in nature at all times. Mission success requires Air Force core values be the foundation for the conduct of our recruiters and their applicants. Just a few rare cases of unacceptable behavior, particularly of a sexual nature, can betray the special trust given to our recruiting force and greatly damage the reputation of the ANG as well as inhibit mission accomplishment. The relationship between recruiter and applicant must be completely professional. Recruiters will not form unprofessional personal relationships with applicants and will not date, or carry on a social relationship, with any applicant. Furthermore, recruiters will not seek or engage in sexual activity with, or make sexual advances to, or accept sexual overtures from, an applicant. Recruiters will not use grade, position, threats, pressure, promises or attempts to attain any personal benefit of any kind from an applicant. Recruiters will not gamble with, lend money to, borrow money from, or become indebted to, an applicant or use personal resources to provide an applicant with lodging, transportation or any other benefit. The same limitations govern relationships between recruiters and an applicant's immediate family members.

**Supervisors, recruiters, and their Wingmen, are responsible to not only adhere to standards, but also to aggressively seek out and report improper behavior, at all levels, to the chain of command.**

#### SECTION I. RECRUITER INFORMATION

|                                    |                      |                      |                                     |                      |
|------------------------------------|----------------------|----------------------|-------------------------------------|----------------------|
| NAME (Last, First, Middle Initial) | UNIT/STATE           | RANK                 | RECRUITER IDENTIFICATION CODE (RIC) | POSITION             |
| <input type="text"/>               | <input type="text"/> | <input type="text"/> | <input type="text"/>                | <input type="text"/> |

|   |                          |                      |          |
|---|--------------------------|----------------------|----------|
| 1. Have you EVER had any history of emotional instability, personality disorder or other unresolved mental health problems PRIOR TO or SINCE joining Recruiting? Ref: Air Force Enlisted Classification Directory (AFECD)   | <input type="checkbox"/> | <input type="text"/> | INITIALS |
| 2. Have you EVER had any record of alcohol or substance abuse, financial irresponsibility, domestic violence, or child abuse? Ref: AFECD  | <input type="checkbox"/> | <input type="text"/> | INITIALS |
| 3. Have you EVER had any record of disciplinary action (Letter of Reprimand (LOR) or Article 15) for committing acts of malpractice or misconduct as defined in ANGI 36-2602, <i>ANG Recruiting and Retention Programs</i> , engaging in an unprofessional or inappropriate relationship as defined in AFI 36-2909, <i>Professional and Unprofessional Relationships</i> , or documented failures (LOR or Article 15) to exercise sound leadership principles with respect to morale or welfare of subordinates? Ref: AFECD | <input type="checkbox"/> | <input type="text"/> | INITIALS |

If Yes answered to questions 1,2, or 3, provide detailed comments in space.

Actions taken

**SECTION II. Statement of Understanding on Maintaining Professional Relationships.** I certify that I will not establish, develop, attempt to develop, or conduct an unprofessional relationship with a recruit or applicant. This includes, but is not limited to, showing favoritism, misuse of position, hand-holding, dating, flirting, kissing, embracing, caressing or engaging in sexual activities. In addition, I will not engage in improper texting, e-mail, or social networking. I understand that engaging in these activities may result in my removal from recruiting and/or disciplinary actions. I certify that I have answered all of the questions listed above truthfully.

|  |                      |  |                      |
|--|----------------------|--|----------------------|
| <b>SECTION III. RECRUITER/SUPERVISOR CERTIFICATION</b> |                      | <b>SECTION IV. STATE LEVEL CERTIFICATION</b> |                      |
| Production Recruiter Signature                         | RRM Signature        | RRS or State Leadership Signature            |                      |
| <input type="text"/>                                   | <input type="text"/> | <input type="text"/>                         | <input type="text"/> |