



Alaska Air National Guard Active Guard Reserve (AGR) Position Announcement # **AKANG 16-54**



<http://dmva.alaska.gov/employment.htm>

POSITION TITLE: 176 th Wing Inspector General	AFSC: 87G	OPEN DATE: 01 APR 2016	CLOSE DATE: 16 APR 2016
UNIT OF ACTIVITY/DUTY LOCATION: 176 th Wing, Joint Base Elmendorf-Richardson, Alaska	GRADE REQUIREMENT: Minimum: O-5 Maximum: O-5		
SELECTING SUPERVISOR: Lt Col Scott Coniglio	VACANCY: 885116		

AREAS OF CONSIDERATION

Area 1 On Board AKANG AGR (**ANY AFSC**)

Area 2 Alaska Air National Guard members (**ANY AFSC**)

All applicants MUST meet the grade requirement and physical/medical requirements outlined

MAJOR DUTIES MAY INCLUDE

- Directs, conducts, and leads all Wing IG activities
- Plans, directs, conducts, and manages all Wing Inspector General (IG) programs.
- Operates and manages the Wing Office of the Inspector General, responsible for overall operation, administration, and management of Wing IG inspections, Complaints Resolution, FWA Program, and Commanders' Inspection Program (CCIP)
- Develops, establishes, and controls methods and procedures to implement IG policies and programs
- Provides policy guidance, procedures, planning, oversight, and direction for implementing the Air Force Inspection System, Complaints Resolution Program, and Fraud, Waste, and Abuse (FWA) Program and the Commanders' Inspection Programs (CCIP) at wing/wing equivalent level.
- Maintains liaison with MAJCOM/IG and SAF/IG where appropriate to receive, process, refer, and manage Wing Inspection information, resources, assets, and activities to support operation and management of the Air Force's Inspection and Complaints Resolution and FWA Programs.
- Certifies Wing IG personnel and evaluates IG programs and activities.
- Supervise a staff of AGR, civilian technician, officer and enlisted.

INITIAL ELIGIBILITY CRITERIA

- SECURITY CLEARANCE –**Secret (eligible to obtain)**
- STENGTH APTITUDE - Demonstrated by weight lift of 40 LBS
- AFSC not open to non-United States Citizens. AFSC identified is open to United States nationals
- Normal color vision as defined in AFI 48-123, *Medical Examinations and Standards*
- No record of emotional instability
- Ability to speak English clearly and distinctly as demonstrated by Reading Aloud Test administered IAW AF Pamphlet 48-133, *Physical Examination Techniques*
- For retention of AFSC continued demonstration of mental and emotional stability and Must maintain certification according to AFI 10-207

PREFERRED QUALIFICATIONS

- Experience: Current or previous Wing Inspection Team (WIT) experience is highly preferred.
- Inspector General Training Course (IGTC) is highly desired
- Experience using Inspector General Evaluation Management System (IGEMS) and Management Internal Control Toolset (MICT) is highly desired
- Knowledge of Air Force Inspection System (AFIS) objectives, leadership and management concepts and their relationship to mission accomplishment is mandatory.
- Supervisory experience and thorough knowledge of AGR and Civilian Technician Employment processes
- Reside within Greater Anchorage commuting zone (Knik River Bridge to Potter's Marsh)
- Standard MS Office suite proficiency

See page 2 for All Required Documents for Consideration

INSTRUCTIONS FOR APPLICANTS

<p>Applicants must not be entitled to receive Federal military retired or retainer pay or Federal civil service annuities and not be eligible for immediate Federal civil service annuities</p>	<p>Individuals who have been separated from other military services for cause, unsuitability, or unfitness for military service are not eligible to enter the AGR program</p>	<p>IAW ANGI 36-101 "Initial tours may not exceed 6 years..." AGR tours may not extend beyond an Enlisted member's ETS or an Officer's MSD</p>
<p>Airmen must meet the minimum requirements for each fitness component in addition to scoring an overall composite of 75 or higher for entry into the AGR program. For members with a documented Duty Limitation Code (DLC) which prohibits them from performing one or more components of the Fitness Assessment, an overall "Pass" rating is required</p>	<p>Individuals selected for AGR tours must meet the Preventative Health Assessment (PHA)/physical qualifications outlined in AFI 48-123, Medical Examination and Standards. They must also be current in all Individual Medical Readiness (IMR) requirements to include immunizations. RCPHA/PHA and dental must be conducted not more than 12 months prior to entry on AGR duty and an HIV test must be completed not more than six months prior to the start date of the AGR tour. Individuals transferring from Title 10 (Regular Air Force or Reserve Component Title 10 Statutory Tour) are not required to have a new physical unless the previous physical is over 12 months old at time of entry into AGR status</p>	<p>An applicant's military grade cannot exceed the maximum military authorized grade on the UMD for the AGR position. Enlisted Airmen who are voluntarily assigned to a position which would cause an overgrade must indicate in writing a willingness to be administratively reduced in grade in accordance with ANGI 36-2503, Administrative Demotion of Airmen, when assigned to the position. Acceptance of demotion must be in writing and included in the assignment application package. <u>Application Package will not be forwarded without statement</u></p>
<p>ANGI 36-101 "applicant must be able to complete 20 years of active federal service prior to MSD for officers and age 60 for enlisted members. Exceptions may be considered...."</p>	<p>If a selectee does not possess the advertised AFSC, he/she must complete the required training/assignment criteria within 12 months of being assigned to the position. Failure to do so may result in immediate termination. Extension past 12-months will only be considered if the delay is through no fault of the selectee</p>	<p>Applicants who have any Adverse Actions or a UIF, must provide supporting documents with the application.</p> <hr/> <p>Any further questions regarding the AGR program may be answered in ANGI 36-101</p>

APPLICATION PROCEDURES

Interested applicants who meet the eligibility criteria listed in this announcement may apply by submitting the below listed documents to AKNG-Apply@mail.mil. Hard copy applications will **NOT** be accepted. All applications must be typed or printed in legible dark ink and must be signed and dated with original signature. **Applications received with an unsigned NGB 34-1 will not be forwarded for consideration.** Applicants may include copies of training certificates or any documentation that may be applicable to the position they are applying for. **Per ANGI 36-101, the application package must include at minimum the signed NGB 34-1, current Report of Individual Person (RIP), and current Report of Individual Fitness.** *Items 1-4 are required by the Human Resource Office to determine initial qualifications.* All other documents are required by the selecting supervisor. If the required documents are not submitted, a letter of explanation must be included. **Incomplete packages will not be considered for the position vacancy.**

1. NGB Form 34-1 (Application Form for Active Guard/Reserve (AGR) Position (Available on <http://dmva.alaska.gov/employment.htm>)
2. CURRENT Records Review RIP (available on vMPF (<http://www.afpc.randolph.af.mil/vs>))
3. CURRENT PASSING Report of Individual Fitness (from Air Force Fitness Management Systems (AFFMS))
4. CURRENT AF Form 422 Notification of Air Force Member's Qualification Status (from clinic within 30 days)
5. Statement confirming applicant meets All Initial Eligibility Requirements (Available on <http://dmva.alaska.gov/employment.htm>)
6. Cover Letter & Resume
7. Last 3 Officer Performance Evaluations (If applicable)
8. CURRENT AGR/Mobility/ADSW Orders (If applicable)
9. Signed Statement of Agreement to Retrain (if applicant does not possess AFSC) (Available on <http://dmva.alaska.gov/employment.htm>)
10. Signed Statement of Administrative demotion (If applicable) (Available on <http://dmva.alaska.gov/employment.htm>)
11. Letters of Recommendation will be accepted

EMAILING REQUIREMENTS:

Ensure all requirements are consolidated into **ONE** single PDF

PDF File Name should be: Position Announcement Number, Last name, First name, Grade

Example: ANG 16-50 Doe, Jane E1

Email Subject should be: Position Announcement Number

Example: ANG 16-50

Email Application Package to AKNG-Apply@mail.mil or send through AMRDEC Safe <https://safe.amrdec.army.mil/safe/> sending to AKNG-Apply@mail.mil --- *****AKNG-Apply@mail.mil email cannot open encrypted emails*****

QUESTIONS:

To verify receipt of application, you may call 907-428-6928 DSN 317-384-6928

REMARKS

Federal law prohibits the use of government postage for submission of applications.

THE ALASKA NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER

All applicants will be protected under Title VI of the Civil Rights Act of 1964. Eligible applicants will be considered without regard to race, age, religion, marital status, national origin, political affiliation or any other non-merit factor. Due to restrictions in assignment to certain units and AFSC/MOS some positions may have gender restrictions.