Alaska Army National Guard
Active Guard Reserve (AGR)
Position Announcement
AKARNG 16-12

http://dmva.alaska.gov/employment.htm

POSITION TITLE:	MOS:	OPEN DATE:	CLOSE DATE:
ARMORER/SUPPLY SGT	92Y	18 MARCH 2016	2 JULY 2016

UNIT OF ACTIVITY/DUTY LOCATION:	GRADE REQUIREMENT:
HHB, 49TH MISSILE DEFENSE BN, FORT GREELY, AK	Minimum: E1 Maximum: E4

SELECTING SUPERVISOR:	PARA/LINE #	PHYSICAL PROFILE:
CSM JEFFREY COKER	201/07	PULHES – 222222

AREAS OF CONSIDERATION

Zone 1 On Board Alaska Army National Guard AGR's only (**ANY MOS)**
Zone 2 Alaska Army & Air National Guard members (**ANY MOS/AFSC)**
Zone 3 Nationwide- Military members eligible for membership in the AKARNG (**ANY MOS/AFSC)**

****Applicants must meet Chapter 3 physical standards IAW NGR 40-501 and AR 40-501. Initial eligibility requirements IAW AR 135-18, Table 2-1****

MAJOR DUTIES MAY INCLUDE

- Perform duties involving request, receipt, storage, issue, accountability and preservation of individual, organizational, installation and expendable supplies and equipment
- Receive, inspect, inventory, load, unload, segregate, store, issue, deliver and turn-in organization and installation
- Operate unit level computers (ULC). Prepare all unit/organizational supply documents. Write to keep records and compile data
- Maintain automated supply system for accounting of organizational and installation supplies and equipment
- Issue and receive small arms. Secure and control weapons and ammunition in security areas
- Schedule and perform preventive and organizational maintenance on weapons
- Coordinate supply activities
- Review and annotates changes to unit material condition status report
- Post transactions to organizational and installation property books, and supporting transaction files
- Determine method of obtaining relief from responsibility for lost, damaged and destroyed supply items
- Direct supply personnel in establishing supply and inventory control management functions
- Maintain property under Property Book Unit Supply Enhanced (PBUSE)/GCSS Army systems
- Review daily and monthly records of issues of petroleum products and operating supplies
- Provide technical assistance to equipment records and parts specialist
- Assist and advise Supply NCOIC and Commander
- Frequently lift, lower and carries 100 pounds
- Perform additional duties as assigned

INITIAL ELIGIBILITY CRITERIA

- SECURITY CLEARANCE – **Secret (eligible to obtain)**
- ASVAB Qualifying Score- A standard score of 95 or higher in aptitude CL. Must meet minimum physical fitness and weight standards
- Physical Demands Rating – Heavy
- Must have a normal color vision
- No documented instances in the last 5 years of conduct which reflects adversely on the character, honesty, or integrity of the Soldier to include:(a) No conviction by court-martial or by any Federal or state court.(b) No juvenile adjudication by state court.(c) No punishment under Article 15, Uniform Code of Military Justice (UCMJ) caused by incidents that reflect adversely on the Soldiers integrity and lack of trust.(d) No letter of reprimand, censure, or admonition under the provisions of AR 600-37, chapter 3. (e) Voluntary confession after proper rights warning according to Article 31(b),UCMJ, or under applicable Federal or state law
- No other record of disciplinary action or pattern of behavior which indicates a lack of integrity or which is inconsistent with the 92Y position of trust
- **Must be willing to reside in (relocate to) and work in Fort Greely, Alaska commuting area for 3 year tour**
- If selected for this position Approval of Exceptional Family Member Program (**EFMP**) and Command Sponsorship are required

PREFERED QUALIFICATIONS

SPECIAL ANNOUNCEMENT CRITERIA

- Upon selection additional medical verification will be required prior to start of AGR tour
- Continuation beyond initial 3-years tour will be subject to evaluation based on AGR Sub tour Continuation Board
- CST and GMD assignments only. There is a three year mandatory active service obligations for accepting a position at these locations and it must be completed while on active status.

INSTRUCTIONS FOR APPLICANTS

Must be or be eligible to become a member of the Alaska Army National Guard	**Must not be under a current suspension of favorable personnel actions**	**Must not be a candidate for an elective office, hold a civil office, or are engaged in partisan political activities**
Applicants not currently serving on an AGR Tour must be able to serve at least 3 years in the AGR program prior to completing 18 years Active Federal Service (AFS) (any combination of Active Duty, Active Duty Special Work, Annual Training, and/or AGR program for a total of 18 years), or the date of mandatory removal	**Individuals who voluntarily resign from the AGR program in lieu of mandatory or involuntary separation action are not eligible to reenter the program without and NGB waiver** **Applicants who voluntarily separated/resign from the AGR program for one or more days are not eligible to reenter the program for one year from date of separation**	**If a selectee does not possess the advertised MOS, he/she must complete the required training/assignment criteria within 12 months of being assigned to the position. Failure to do so may result in immediate termination. Extension past 12-months will only be considered if the delay is through no fault of the selectee**
Applicants must not be entitled to receive Federal military retired or retainer pay or Federal civil service annuities and not be eligible for immediate Federal civil service annuities **Must be able to complete at least 10 years of continuous service in an AGR status prior to Mandatory Removal Date**	**Individuals who have been separated from other military services for cause, unsuitability, or unfitness for military service are not eligible to enter the AGR program without an approved waiver (if applicable)**	**An applicant's military grade cannot exceed the maximum military authorized grade on the UMR for the AGR position. Acceptance of demotion must be in writing and included in the assignment application package. Application Package will not be forwarded without statement**

APPLICATION PROCEDURES

Interested applicants who meet the eligibility criteria listed in this announcement may apply by submitting the below listed documents to AKNG-Apply@mail.mil. Hard copy applications will **NOT** be accepted. All applications must be typed or printed in legible dark ink and must be signed and dated. **Applications received with an unsigned NGB 34-1 will not be forwarded for consideration**. Complete applications must be received in HRO-AGR office **no later than 1600 of the closing date.** Applicants may include copies of training certificates or any documentation that may be applicable to the position they are applying for but the **complete application package must include all documents listed below.** *Items are required by the Human Resource Office to determine qualifications.* If the requested documents are not submitted, a letter of explanation must be included. **Incomplete packages will not be considered for the position vacancy.**

Packet must be in the following order:

1. Resume (Please include personal and military email)
2. NGB Form 34-1 dated Nov 2013 (Application for AGR Position) link: http://dmva.alaska.gov/employment.htm
3. Personnel Qualification Record (PQR) within 6 months
4. Last five Noncommissioned Officer Evaluation Report (NCOER) if applicable
5. Certified copy of Enlisted Record Brief (ERB) as appropriate
6. DA photograph in military uniform (taken within the last 24 months)
7. Individual Medical Readiness (IMR) Report from MEDPROS with last Physical Health Assessment (PHA)within 12 months. *It is important that you print the report, not the webpage screen.)
8. Statement of all active service performed. The following documents are acceptable : NGB 23B, AHRC 249-E, DD 220, DD 214 and any accompanying DD215 as applicable.
9. DA Form 705 (APFT) May 2010, current within 6 months if AGR and FTNG-OS, or within one (1) year if M- Day in accordance with AR 350-1, PARA 1-24.
10. Submit body fat measurement on DA Form 5500 (males) or 5501 (Females). All must be signed by either Unit Readiness NCO, First Sergeant, or Commander.
11. Photocopy of valid civilian motor vehicle operator's license
12. Photocopy of valid DA 348 Operator Qualification Record
13. Signed Statement of Administrative demotion (If applicable)

EMAILING REQUIREMENTS:
Ensure all requirements are consolidated into **ONE** single PDF file with **NO** blank pages.
PDF File Name should be: (Position Announcement Number) Last name, First name, Grade (Example: **ARNG 15-15 Doe, Jane E1**)
Email Subject should be: (Position Announcement Number) (Example: **ARNG 16-15**)
Email Application Package to AKNG-Apply@mail.mil

QUESTIONS:
To verify receipt of application, you may call (907)-428-6457 (DSN 317-384-4457), (907) 428-6455 (DSN 317-384-4455)

Federal law prohibits the use of government postage for submission of applications.
INSTRUCTIONS TO COMMANDERS/SUPERVISORS: This position vacancy announcement will be given the broadest possible dissemination. A copy of this announcement will be posted on your unit/activity bulletin board. Selecting supervisor will contact qualified applicants for interviews. After the Human Resources Officer (HRO) approves the selection package, the HRO office will send a notification letter to all applicants of their selection/non-selection. The selection of an applicant is not final until the individual has been notified by the HRO-AGR. After the selecting supervisor makes a selection, the "routing" of the selection package begins and ends with HRO.

THE ALASKA NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER
All applicants will be protected under Title VI of the Civil Rights Act of 1964. Eligible applicants will be considered without regard to race, age, religion, marital status, national origin, political affiliation or any other non-merit factor. Due to restrictions in assignment to certain units and AFSC/MOS some positions may have gender restrictions.