



Alaska National Guard  
Active Guard Reserve (AGR)  
Position Announcement #  
**AKARNG 19-19**

<https://dmva.alaska.gov/employment/>

<b>POSITION TITLE:</b> Executive Officer (GMD)	<b>AFSC or MOS</b> 14A (Any MOS)	<b>OPEN DATE:</b> 29 Nov 2018	<b>CLOSE DATE:</b> 04 Dec 2018
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<b>UNIT OF ACTIVITY/DUTY LOCATION:</b> 49th Missile Defense BN, Fort Greely, Alaska	<b>GRADE REQUIREMENT:</b> <b>Min:</b> O1 <b>Max:</b> O2
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<b>SELECTING SUPERVISOR:</b> CPT Kendall Greenleaf	<b>Paragraph/Line#</b> Multiple Vacancies
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**AREAS OF CONSIDERATION**

- Zone 1: On-board AK ARNG AGR only (Any MOS)
- Zone 2: Alaska Army National Guard members (Any MOS)
- Zone 4: Nationwide or Tri-State (AK, CA, and CO) military members eligible for membership in the AKARNG (Any MOS)

**MAJOR DUTIES MAY INCLUDE**

ARMY GUARD: Refer to attached pages for more info on the duties for this MOS link: Smartbook  
[usacac.army.mil/cac2/Retention/mos%20book.doc](http://usacac.army.mil/cac2/Retention/mos%20book.doc)

**INITIAL ELIGIBILITY CRITERIA**

- Security Clearance - Must be able to obtain: Top Secret/SCI
- Normal color vision required.
- Must possess a valid state motor vehicle operator license.
- No record of conviction by special or general court-martial or civilian courts of offenses listed in AR 27-10 (Military Justice) Chapter 24 or otherwise required to register as a sexual offender under AR 27-10.
- Must meet all requirements for Personnel Reliability Program (PRP) qualifications.
- No record of more than 15 days lost (AWOL) under section 972-10-USC.
- No information in Provost Marshal Office, Intelligence Office, Military Personnel Record Jacket (MPRJ) or medical records which would prevent the granting of a security clearance under AR 380-67.
- Must be willing to reside in (relocate to) and work in Fort Greely, Alaska commuting area for 3 year tour.
- Approval of Exceptional Family Member Program is Required.
- No record of possession or use of any narcotic or non-narcotic drug as defined by Article 134, UCMJ and AR 600-50.
- No record of pre-trial intervention or conviction by military or civil court of the following:  
(a) Any offense involving force or violence.(b) Any offense listed under AR 601-210, para 4-22 (misdemeanor), or similar offense not listed for which the maximum possible sentence exceeds 4 months of confinement. (c) Two or more offenses within 5 years prior to the date of enlistment listed under AR 601-210, para 4-21 (minor non traffic), or similar offense not listed for which the maximum possible sentence is less than 4 months confinement (d) Three or more minor traffic offenses as listed under AR 601-210, para 4-20 (minor traffic) during the 12 months period prior to entry on active duty (does not include traffic violations considered misdemeanor or felony by virtue of fine amount per AR 601-210. (e) No pattern of behavior or actions that is reasonably indicative of a contemptuous attitude toward the law or other duly constituted authority.

**PREFERRED QUALIFICATIONS**

In addition to the initial eligibility criteria and required forms listed application procedures, the following are preferred qualifications:

- Holds required Branch.
- Holds TS/SCI.

## SPECIAL ANNOUNCEMENT CRITERIA

Must complete required MOSQ within one year of assignment CST and GMD assignments only. There is a three year mandatory active service obligations for accepting a position at these locations and it must be completed while on active status. If selected for this position, approval of Command Sponsorship through the Exceptional Family Member Program (EFMP). Continuation beyond initial 3-year tour will be subject to evaluation based on AGR Sub tour Continuation Board.

## INSTRUCTIONS FOR APPLICANTS

Must be or be eligible to become a member of the Alaska Army National Guard

Must not be under a current suspension of favorable personnel actions

Must not be a candidate for an elective office, hold a civil office, or are engaged in partisan political activities

Applicants not currently serving on an AGR Tour must be able to serve at least 3 years in the AGR program prior to completing 18 years Active Federal Service (AFS) (any combination of Active Duty, Active Duty Special Work, Annual Training, and/or AGR program for a total of 18 years), or the date of mandatory removal. Individuals who voluntarily resign from the AGR program in lieu of mandatory or involuntary separation action are not eligible to reenter the program without and NGB waiver

If a selectee does not possess the advertised MOS, he/she must complete the required training/assignment criteria within 12 months of being assigned to the position. Failure to do so may result in immediate termination. Extension past 12-months will only be considered if the delay is through no fault of the selectee

Applicants who voluntarily separated/resign from the AGR program for one or more days are not eligible to reenter the program for one year from date of separation

Applicants must not be entitled to receive Federal military retired or retainer pay or Federal civil service annuities and not be eligible for immediate Federal civil service annuities

Individuals who have been separated from other military services for cause, unsuitability, or unfitness for military service are not eligible to enter the AGR program without an approved waiver (if applicable)

An applicant's military grade cannot exceed the maximum military authorized grade on the UMR for the AGR position. Acceptance of demotion must be in writing and included in the assignment application package. Application Package will not be forwarded without statement

Must be able to complete at least 10 years of continuous service in an AGR status prior to Mandatory Removal Date

## APPLICATION PROCEDURES

Interested applicants who meet the eligibility criteria listed in this announcement may apply by submitting the below listed documents to [ng.ak.akarng.mbx.hro-agr@mail.mil](mailto:ng.ak.akarng.mbx.hro-agr@mail.mil). Hard copy applications will NOT be accepted. All applications must be typed or printed in legible dark ink and must be signed and dated. Applications received with an unsigned NGB 34-1 will not be forwarded for consideration. Complete applications must be received in HRO-AGR office no later than 2359 of the closing date. Applicants may include copies of training certificates or any documentation that may be applicable to the position they are applying for but the complete application package must include all documents listed below. Items 2-7 are required by the Human Resource Office to determine qualifications. If the requested documents are not submitted, a letter of explanation must be included. Incomplete packages will not be considered for the position vacancy.

Packets must be in the following order:

1. Cover Letter (Include personal and military email). Must be addressed to Hiring Official.
2. Resume.
3. NGB Form 34-1 dated Nov 2013 (Application for AGR Position) link: <http://dmva.alaska.gov/employment.htm>.
4. Last five Officer Evaluation Reports (OERs) if applicable.
5. Certified/validated copy of Officer Record Brief (ORB).
6. Current DA photograph in military uniform (taken within the last 24 months).
7. Individual Medical Readiness (IMR) Report from MEDPROS with last Physical Health Assessment (PHA) within 12 months.
8. Statement of all active service performed. The following documents are acceptable : NGB 23B, AHRC 249-E, DD 220, DD 214, and any accompanying DD215 as applicable.
9. Profiles (PERM/TEMP) must be attached if applicable. Pregnancy itself is not a disqualifier and will be accepted on a case by case basis.
10. RCAS APFT history printout. Must have current test within 12 months (MDAY) or 6 months (AGR).
11. RCAS HT & WT history printout. Must attached DD 5500/5501-R as applicable within 6 months prior to closing date of announcement.
12. Security Verification Memo.
13. Copy of current Driver's License.

### EMAILING REQUIREMENTS:

Ensure all requirements are consolidated into ONE single PDF. PDF File Name should be: Position Announcement Number, Last name, First name, Grade. Example: AKARNG 19-XX Doe, Jane E1. Email Subject should be: Position Announcement Number. Example: AKARNG 19-XX. Email Application Package to [ng.ak.akarng.mbx.hro-agr@mail.mil](mailto:ng.ak.akarng.mbx.hro-agr@mail.mil).

\*\*\*Applications sent through the AMRDEC Safe <https://safe.amrdec.army.mil/safe/> will mirror the email instructions\*\*\*

### QUESTIONS:

To verify receipt of application, you may call  
(907) 428-6459 (DSN 317-384-4459)  
(907) 428-6455 (DSN 317-384-4455)

**INSTRUCTIONS TO COMMANDERS/SUPERVISORS:** This position vacancy announcement will be given the broadest possible dissemination. A copy of this announcement will be posted on your unit/activity bulletin board. Selecting supervisor will contact qualified applicants for interviews. After the Human Resources Officer (HRO) approves the selection package, the HRO office will send a notification letter to all applicants of their selection/non-selection. The selection of an applicant is not final until the individual has been notified by the HRO-AGR. After the selecting supervisor makes a selection, the "routing" of the selection package begins and ends with HRO.

### THE ALASKA NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER

All applicants will be protected under Title VI of the Civil Rights Act of 1964. Eligible applicants will be considered without regard to race, age, religion, marital status, national origin, political affiliation or any other non-merit factor. Due to restrictions in assignment to certain units and AFSC/MOS some positions may have gender restrictions.



# Enlisted OPAT HPD Accessions MOS Binning

Frequently Perform Very Heavy Work Loads

Occasionally Perform Very Heavy Work Loads

Rarely Perform Very Heavy Work Loads

Unable to Perform Work Loads

**Heavy Physical Demands**

**Significant Physical Demands**

**Moderate Physical Demands**

**Unprepared**

Frequently / Constantly lift 41 lbs and above or any Frequent / Constant tasks 100 lbs or more with Occasional tasks over 100 lbs.

Frequently / Constantly lifts 41lbs-99lbs; with or without Occasional tasks up to 100 lbs

Frequently / Constantly lifts up to 40 lbs or when all physical demands are occasional

Unprepared to Meet Physical Demands

11B/C, 12B/C/D/P, 13B/F, 15V/Y, 18B/C/D/E/F/X, 19D/K, 88H/K/M, 92M

12G/M/V, 14P/S, 15B/D/E/F/J/N/R/S/T/U/W, 25L/R, 31B/K, 42A/R/S, 68W, 88L/N, 92A/F/G/R/S/W

00Z, 09B/C/D/E/J/L/M/N/Q/R/S/T/U/W, 11Z, 12A/H/K/N/Q/R/T/W/X/Y/Z, 13D/J/M/P/R/T/X/Z, 14E/G/H/T/X/Z, 15G/H/K/L/P/Q/Z, 17C, 18Z, 19Z, 25B/C/D/E/M/N/P/Q/S/T/U/V/W/X/Z, 27D, 29E, 31D/E, 35F/G/L/M/N/P/Q/S/T/V/X/Y/Z, 36B, 37F, 38B, 46Q/R/Z, 51C, 56M, 68A/B/C/D/E/F/G/H/J/K/L/M/N/P/Q/R/S/T/U/V/X/Y/Z, 74D, 79R/S/T/V, 88U/Z, 89A/B/D, 91A/B/C/D/E/F/G/H/J/L/M/P/S/X/Z SL1, 92L/Y/Z, 94A/D/E/F/H/M/P/R/S/T/W/Y/Z

**STANDARD FOR HEAVY**

Long Jump **160**  
Power Throw **450**  
Deadlift **160**  
Shuttles **43**

**STANDARD FOR SIGNIFICANT**

Long Jump **140**  
Power Throw **400**  
Deadlift **140**  
Shuttles **40**

**STANDARD FOR MODERATE**

Long Jump **120**  
Power Throw **350**  
Deadlift **120**  
Shuttles **36**