



**Alaska Air National Guard
Active Guard Reserve (AGR)
Position Announcement #
AKANG 16-111**

<http://dmva.alaska.gov/employment.htm>



POSITION TITLE: Aircraft Loadmaster Instructor	AFSC: 1AXXX	OPEN DATE: 6 SEPTEMBER 2016	CLOSE DATE: 6 OCTOBER 2016
UNIT OF ACTIVITY/DUTY LOCATION: 249 th Airlift Squadron, Joint Base Elmendorf-Richardson, Alaska		GRADE REQUIREMENT: Minimum: E5 Maximum: E6	
SELECTING SUPERVISOR: SMSgt Stone	VACANCY: 875000	PHYSICAL PROFILE: PULHES – 111121	

AREAS OF CONSIDERATION

Area 1 On Board AKANG AGR (MUST HOLD ADVERTISED AFSC)
 Area 2 Alaska Air National Guard members (MUST HOLD ADVERTISED AFSC)
All applicants MUST meet the grade requirement and physical/medical requirements outlined

MAJOR DUTIES MAY INCLUDE

- Accomplish preflight and post-flight of aircraft and aircraft systems
- Receive cargo/passenger load briefings, checks placement of cargo/passengers against aircraft limitations/restrictions, determines adequacy of cargo documentation
- If required, load plans cargo/passenger loads
- Supervise cargo/passenger loading and offloading activities
- Determine cargo placement and restraint requirements and directs and checks the placement of restraint equipment
- Compute aircraft weight and balance
- Demonstrate use of life support equipment
- Perform aircrew functions and other mission specific qualification duties to include the airdrop of personnel and equipment/cargo
- Receive cargo/passenger load briefing and reviews load plan and cargo documentation
- Accomplish load planning of cargo/passenger loads if required
- Review aircraft forms for condition of aircraft
- Accomplish preflight inspection of aerospace ground equipment and applies external power to the aircraft
- Operate aircraft radio systems
- Accomplish pre-flight inspection of the aircraft and cargo/airdrop systems according to flight manual procedures
- Direct the placement of material handling equipment to accomplish cargo on/off loading operations
- Operate the aircraft winch to on/offload cargo
- Ensure cargo/passengers are placed according to load plans
- Determine cargo restrains requirements according to criteria and directs and checks the application of cargo restraint equipment
- Check cargo/passenger loads against manifests
- Ensure availability of fleet service equipment and passenger comfort items
- Receive and sign receipts for and stows in-flight meals
- Accomplish passenger briefings to include the use of emergency equipment, evacuation procedures, and border clearance requirements
- Demonstrate the use of passenger emergency oxygen systems and life vests
- Compute and complete aircraft weight and balance documentation either manually or electronically
- Visually monitor aircraft clearances (interior and exterior), identifies proximal threats to the aircraft and initiates corrective actions (aircraft scanning)
- Accomplish in-flight checks according to flight manual procedures
- Monitors cargo and provides for passenger comfort
- Prepare and dispense passenger meals, snacks and refreshments
- Complete required aircraft forms documentation and border clearance requirements
- Airdrop qualified Loadmasters only:
 - Conduct cargo and personnel airdrops according to directives
 - Attach extraction parachutes to cargo and platforms
 - Inspect cargo and platforms, extraction systems and connects static lines
 - Check tie-downs, parachutes, containers, suspension systems, and extraction systems to ensure proper cargo extraction or release
 - Operate aircraft airdrop systems and supervises cargo and paratroopers exiting the aircraft

INITIAL ELIGIBILITY CRITERIA

- SECURITY CLEARANCE - **Secret (eligible to obtain)**
- APTITUDE REQUIREMENT - GENERAL – 57
- STRENGTH APTITUDE - Demonstrated weight lift of 70 LBS
- Completion of the Aircrew Fundamentals Course is mandatory for pipeline and non-aviation service cross training students and completion of the Aircraft Loadmaster course is mandatory for award of AFSC 1A231
- Physical qualification for aircrew duty according to AFI 48-123, *Medical Examinations and Standards*, Class III medical standards
- Normal depth perception as defined in AFI 48-123
- Qualification for aviation service according to AFI 11-402, *Aviation And Parachutist Service, Aeronautical Ratings and Aviation Badges*
- Must maintain eligibility to deploy and mobilize worldwide
- Height must not be less than 64 inches or more than 77 inches as defined in AFI 48-123
- Must maintain local network access IAW AFMANs 33-152, *User Responsibilities and Guidance for Information Systems* and 33-282, *Computer Security*.

See page 2 for All Required Documents for Considerations

PREFERRED QUALIFICATIONS

- Knowledge is mandatory of: Types, capacities, and configuration of transport aircraft; arithmetic; emergency equipment and in-flight emergency procedures; personal equipment and oxygen use; communications; current flying directives; interpreting diagrams, loading charts, and technical publications; border agency clearance dispensing and preserving food aboard aircraft; and cargo restraint techniques. Experience in types, capacities, and configuration of transport aircraft; airdrop techniques; weight and balance factors; arithmetic, emergency equipment and in-flight emergency procedures; personal equipment and oxygen use; communications; current flying directives; interpreting diagrams, loading charts, and applicable technical publications; border agency clearance requirements and forms; principles of dispensing and preserving food aboard aircraft; and cargo restraint techniques.
- C-17A qualified evaluator or highly qualified, experienced C-17A instructor loadmaster; Ability to effectively communicate both orally and in writing; Demonstrated characteristics of instructional ability, judgement, personal qualities, technical credibility, flying experience and tactical experience; Demonstrated ability to objectively evaluate, document, and report observed performance; Results driven with demonstrated ability to prioritize multiple tasks and take a task to timely completion; Ability to draw upon personal knowledge and experience to provide constructive input to best meet the challenges facing the organization; Demonstrated ability to translate leader's direction into specific tasks and responsibilities their can understand and execute.

INSTRUCTIONS FOR APPLICANTS

Applicants must not be entitled to receive Federal military retired or retainer pay or Federal civil service annuities and not be eligible for immediate Federal civil service annuities	Individuals who have been separated from other military services for cause, unsuitability, or unfitness for military service are not eligible to enter the AGR program	IAW ANGI 36-101 "Initial tours may not exceed 6 years..." AGR tours may not extend beyond an Enlisted member's ETS or an Officer's MSD
Airmen must meet the minimum requirements for each fitness component in addition to scoring an overall composite of 75 or higher for entry into the AGR program. For members with a documented Duty Limitation Code (DLC) which prohibits them from performing one or more components of the Fitness Assessment, an overall "Pass" rating is required	Individuals selected for AGR tours must meet the Preventative Health Assessment (PHA)/physical qualifications outlined in AFI 48-123, Medical Examination and Standards. They must also be current in all Individual Medical Readiness (IMR) requirements to include immunizations. RCPHA/PHA and dental must be conducted not more than 12 months prior to entry on AGR duty and an HIV test must be completed not more than six months prior to the start date of the AGR tour. Individuals transferring from Title 10 (Regular Air Force or Reserve Component Title 10 Statutory Tour) are not required to have a new physical unless the previous physical is over 12 months old at time of entry into AGR status	An applicant's military grade cannot exceed the maximum military authorized grade on the UMD for the AGR position. Enlisted Airmen who are voluntarily assigned to a position which would cause an overgrade must indicate in writing a willingness to be administratively reduced in grade in accordance with ANGI 36-2503, Administrative Demotion of Airmen, when assigned to the position. Acceptance of demotion must be in writing and included in the assignment application package. <u>Application Package will not be forwarded without statement</u>
ANGI 36-101 "applicant must be able to complete 20 years of active federal service prior to MSD for officers and age 60 for enlisted members. Exceptions may be considered...."	If a selectee does not possess the advertised AFSC, he/she must complete the required training/assignment criteria within 12 months of being assigned to the position. Failure to do so may result in immediate termination. Extension past 12-months will only be considered if the delay is through no fault of the selectee	Any further questions regarding the AGR program may be answered in ANGI 36-101

APPLICATION PROCEDURES

Interested applicants who meet the eligibility criteria listed in this announcement may apply by submitting the below listed documents to ng.ak.akarnq.mbx.hro-agr@mail.mil. Hard copy applications will **NOT** be accepted. All applications must be typed or printed in legible dark ink and must be signed and dated with original signature. **Applications received with an unsigned NGB 34-1 will not be forwarded for consideration.** Applicants may include copies of training certificates or any documentation that may be applicable to the position they are applying for. **Per ANGI 36-101, the application package must include at minimum the signed NGB 34-1, current Report of Individual Person (RIP), and current Report of Individual Fitness. Items 1-3 are required by the Human Resource Office to determine initial qualifications.** All other documents are required by the selecting supervisor. If the required documents are not submitted, a letter of explanation must be included. **Incomplete packages will not be considered for the position vacancy.**

- 1.NGB Form 34-1 Application Form for Active Guard/Reserve (AGR) Position **dated 20131111** (<http://dmva.alaska.gov/employment.htm>)
- 2.CURRENT Records Review RIP available on vMPF (<http://www.afpc.randolph.af.mil/vs>)
- 3.CURRENT PASSING Report of Individual Fitness from Air Force Fitness Management Systems (AFFMS) or AF Fitness Assessment Scorecard or a signed letter from the Unit Fitness Monitor
- 4.Cover Letter (optional)
- 5.Last 3 Enlisted/Officer Performance Evaluations (If applicable)
- 6.Letters of Recommendation will be accepted

EMAILING REQUIREMENTS:

Ensure all requirements are consolidated into **ONE** single PDF
 PDF File Name should be: Position Announcement Number, Last name, First name, Grade
Example: ANG 16-XX Doe, Jane E1
 Email Subject should be: Position Announcement Number
Example: ANG 16-XX
 Email Application Package to ng.ak.akarnq.mbx.hro-agr@mail.mil

**** Applications will not be accepted through AMRDEC****

QUESTIONS:

To verify receipt of application or have issues, you may call 907-428-6928 DSN 317-384-6928

REMARKS

Federal law prohibits the use of government postage for submission of applications.

THE ALASKA NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER

All applicants will be protected under Title VI of the Civil Rights Act of 1964. Eligible applicants will be considered without regard to race, age, religion, marital status, national origin, political affiliation or any other non-merit factor. Due to restrictions in assignment to certain units and AFSC/MOS some positions may have gender restrictions.