



**Alaska Air National Guard
Active Guard Reserve (AGR)
Position Announcement #
AKANG 16-112**

<http://dmva.alaska.gov/employment.htm>



POSITION TITLE: Deputy Base Civil Engineer	AFSC: 32E3G	OPEN DATE: 21 SEPTEMBER 2016	CLOSE DATE: 6 OCTOBER 2016
UNIT OF ACTIVITY/DUTY LOCATION: 168 th Civil Engineer Squadron, Eielson AFB, Alaska		GRADE REQUIREMENT: Minimum: O4 Maximum: O4	
SELECTING SUPERVISOR: Maj Sundy	VACANCY: 0719676	PHYSICAL PROFILE: N/A	

AREAS OF CONSIDERATION

Area 1 On Board AKANG AGR **(MUST HOLD ADVERTISED AFSC)**
 Area 2 Alaska Air National Guard members **(MUST HOLD ADVERTISED AFSC)**
All applicants MUST meet the grade requirement and physical/medical requirements outlined

MAJOR DUTIES MAY INCLUDE

- Develop and implement civil engineer (CE) force employment, and provides staff supervision and technical advice
- Perform and manage CE functions and activities to provide facilities and infrastructure supporting the United States and allies. Activities include programming, budgeting, project management, drafting, surveying, planning, feasibility studies, construction management, utilities operations, energy and environmental programs, land management, real property accounting, fire protection, explosive ordnance disposal (EOD), disaster preparedness (DP) programs, family housing and dorm management, and mobilization programs at base level
- Serve on response teams and related installation support services
- Advise commanders and government officials on effective use of CE resources
- Support combat operations and activities
- Maintain trained and equipped forces capable of responding to worldwide contingencies and military operations other than war
- Evaluate capabilities and develop contingency methodologies to accomplish mission objectives
- Maintain emergency response force to cope with enemy attacks, major accidents, and natural disasters
- Plan, develop, and execute procedures to mitigate the effects, render safe, and dispose of conventional, nuclear, chemical biological ordnance and improvised explosive devices. Provides on-scene advice to commander on control and integration of emergency response force
- Develop, monitor, and brief survivability actions and methods to recover capabilities after attack
- Organize, train, and equip contingency forces for conventional and nuclear, biological, and chemical attack operations, and other emergency situations
- Act as weapons recovery cell director as a member of the response task force for nuclear accidents
- Determine requirements, establish plans, provide designs, and direct operations, maintenance, repair, alteration, addition, and construction of facilities and utility systems
- Determine personnel and material resource requirements
- Plan and establish land use, and provides environmental stewardship
- Direct CE forces in support of customers' requirements, and coordinates activities with subordinate and lateral units and functions
- Determine proper use of facilities and effective employment of utility systems
- Act as technical representative and engineering consultant for operations and maintenance activities
- Coordinate activities with local, state, federal, and host country agencies
- Develop CE plans and policies
- Evaluate impact of legislative action, executive orders, directives, and management decisions
- Consult with manpower, organization, and personnel staffs to ensure appropriate use of CE personnel
- Coordinate with staff agencies on fiscal and legal matters
- Direct training, business practices, and professional development activities
- Serve as CE advisor to commanders
- Implement standardization and evaluation, and monitors compliance of programs and policies
- Direct and conduct engineering research and feasibility studies and surveys

INITIAL ELIGIBILITY CRITERIA

SECURITY CLEARANCE – Secret (Eligible to Obtain)
 The following are mandatory for entry, award, and retention of this AFSC:

- Education see [Appendix A, Paragraph 15, 32E CIP Education Matrix](#)
- Prior qualification in AFSC 1916/32E4 or 1944/32E3D, 12 months of base level experience
- Normal color vision as defined in AFI 48-123, *Medical Examinations and Standard*
- Minimum height of 5'2" - Maximum height 6'8"
- No record of Claustrophobia (fear of confined spaces)
- Completion of Air Force Institute of Technology (AFIT) course WMGT 101, *Air Force Civil Engineer Basic Course*

PREFERRED QUALIFICATIONS

- Knowledge is mandatory of: contingency engineering, contingency base operations, EOD, and survivability skills, including force bed-down, expedient damage repair, and recovery after attack: methods, sources, and techniques of engineering design, construction, maintenance, operation, and repair of facilities and utility systems; resource acquisition and management; asset management; military facilities programming and planning; environmental stewardship; housing management; management of real property; fire prevention,

protection, and aircraft crash rescue procedures; engineering research and development; and formulation, coordination, and administration of plans and programs.

INSTRUCTIONS FOR APPLICANTS

Applicants must not be entitled to receive Federal military retired or retainer pay or Federal civil service annuities and not be eligible for immediate Federal civil service annuities	Individuals who have been separated from other military services for cause, unsuitability, or unfitness for military service are not eligible to enter the AGR program	IAW ANGI 36-101 "Initial tours may not exceed 6 years..." AGR tours may not extend beyond an Enlisted member's ETS or an Officer's MSD
Airmen must meet the minimum requirements for each fitness component in addition to scoring an overall composite of 75 or higher for entry into the AGR program. For members with a documented Duty Limitation Code (DLC) which prohibits them from performing one or more components of the Fitness Assessment, an overall "Pass" rating is required	Individuals selected for AGR tours must meet the Preventative Health Assessment (PHA)/physical qualifications outlined in AFI 48-123, Medical Examination and Standards. They must also be current in all Individual Medical Readiness (IMR) requirements to include immunizations. RCPHA/PHA and dental must be conducted not more than 12 months prior to entry on AGR duty and an HIV test must be completed not more than six months prior to the start date of the AGR tour. Individuals transferring from Title 10 (Regular Air Force or Reserve Component Title 10 Statutory Tour) are not required to have a new physical unless the previous physical is over 12 months old at time of entry into AGR status	An applicant's military grade cannot exceed the maximum military authorized grade on the UMD for the AGR position. Enlisted Airmen who are voluntarily assigned to a position which would cause an overgrade must indicate in writing a willingness to be administratively reduced in grade in accordance with ANGI 36-2503, Administrative Demotion of Airmen, when assigned to the position. Acceptance of demotion must be in writing and included in the assignment application package. <u>Application Package will not be forwarded without statement</u>
ANGI 36-101 "applicant must be able to complete 20 years of active federal service prior to MSD for officers and age 60 for enlisted members. Exceptions may be considered...."	If a selectee does not possess the advertised AFSC, he/she must complete the required training/assignment criteria within 12 months of being assigned to the position. Failure to do so may result in immediate termination. Extension past 12-months will only be considered if the delay is through no fault of the selectee	Any further questions regarding the AGR program may be answered in ANGI 36-101

APPLICATION PROCEDURES

Interested applicants who meet the eligibility criteria listed in this announcement may apply by submitting the below listed documents to ng.ak.akarng.mbx.hro-agr@mail.mil. Hard copy applications will **NOT** be accepted. All applications must be typed or printed in legible dark ink and must be signed and dated with original signature. **Applications received with an unsigned NGB 34-1 will not be forwarded for consideration.** Applicants may include copies of training certificates or any documentation that may be applicable to the position they are applying for. **Per ANGI 36-101, the application package must include at minimum the signed NGB 34-1, current Report of Individual Person (RIP), and current Report of Individual Fitness.** *Items 1-3 are required by the Human Resource Office to determine initial qualifications.* If the required documents are not submitted, a letter of explanation must be included. **Incomplete packages will not be considered for the position vacancy.**

1. NGB Form 34-1 Application Form for Active Guard/Reserve (AGR) Position **dated 20131111** (<http://dmva.alaska.gov/employment.htm>)
2. CURRENT Records Review RIP available on vMPF (<http://www.afpc.randolph.af.mil/vs>)
3. CURRENT PASSING Report of Individual Fitness from Air Force Fitness Management Systems (AFFMS) or AF Fitness Assessment Scorecard or a signed letter from the Unit Fitness Monitor
4. Cover Letter & Resume (optional)
5. Last 3 Enlisted/Officer Performance Evaluations (If applicable)
6. Letters of Recommendation will be accepted

EMAILING REQUIREMENTS:

Ensure all requirements are consolidated into **ONE** single PDF
PDF File Name should be: Position Announcement Number, Last name, First name, Grade

Example: ANG 16-XX Doe, Jane E1

Email Subject should be: Position Announcement Number

Example: ANG 16-XX

Email Application Package to ng.ak.akarng.mbx.hro-agr@mail.mil

**** Applications will not be accepted through AMRDEC****

QUESTIONS:

To verify receipt of application or have issues, you may call 907-428-6242 DSN 317-384-4242

REMARKS

Federal law prohibits the use of government postage for submission of applications.

THE ALASKA NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER

All applicants will be protected under Title VI of the Civil Rights Act of 1964. Eligible applicants will be considered without regard to race, age, religion, marital status, national origin, political affiliation or any other non-merit factor. Due to restrictions in assignment to certain units and AFSC/MOS some positions may have gender restrictions.