



**Alaska Air National Guard  
Active Guard Reserve (AGR)  
Position Announcement #  
AKANG 17-10**



<http://dmva.alaska.gov/employment.htm>

<b>POSITION TITLE:</b> 168 <sup>th</sup> Air Refueling Squadron Commander	<b>AFSC:</b> 11M3F	<b>OPEN DATE:</b> 19 OCTOBER 2016	<b>CLOSE DATE:</b> 3 NOVEMBER 2016
<b>UNIT OF ACTIVITY/DUTY LOCATION:</b> 168 <sup>th</sup> Wing, Eielson AFB, AK		<b>GRADE REQUIREMENT:</b> Minimum: O4 (Immediately Promotable) Maximum: O5 <i>*Contingent upon control grade*</i>	
<b>SELECTING SUPERVISOR:</b> Col Bryan White	<b>VACANCY:</b> 09551800R	<b>PHYSICAL PROFILE:</b> N/A	

**AREAS OF CONSIDERATION**

- Area 1 On Board AKANG AGR (MUST HOLD ADVERTISED AFSC)
  - Area 2 Alaska Air National Guard members (MUST HOLD ADVERTISED AFSC)
  - Area 3 Nationwide (All military members eligible for membership in to the AKANG) (MUST HOLD ADVERTISED AFSC)
- \*All applicants MUST meet the grade requirement and physical/medical requirements outlined\****

**MAJOR DUTIES MAY INCLUDE**

- Command and direct administration, training, and employment of the unit
- Formulate plans and establish policies for unit administration, operations, training, employment, maintenance, supply, and safety
- Implement directives and operations orders from higher headquarters
- Coordinate unit activities
- Coordinate staff activities pertaining to administration, operations, intelligence, material, comptroller, planning, and programming to ensure accomplishment of unit mission
- Direct, observe, and evaluate effectiveness of training programs, availability and combat readiness of assigned crews, and operation and adequacy of support activities
- Pilot mobility aircraft and command crews to accomplish tanker, airlift, training, and other missions
- Plan and prepare for mission
- Review mission tasking, intelligence, and weather information
- Supervise mission planning, preparation, filing a flight plan, and crew briefing
- Ensure aircraft is preflighted, inspected, loaded, equipped, and manned for mission
- Safely and effectively operate aircraft controls and equipment
- Perform, supervise, or direct navigation, in-flight refueling, and cargo and passenger delivery
- Conduct or supervise training of crewmembers
- Ensure operational readiness of crew by conducting or supervising mission specific training
- Develop plans and policies, monitor operations, and advise commanders
- Assist commanders and perform staff functions related to this specialty
- Perform additional duties as assigned

**INITIAL ELIGIBILITY CRITERIA**

- SECURITY CLEARANCE – **Top Secret (eligible to obtain)**
- Completion of Air Force Specialized Undergraduate Pilot Training
- Current aeronautical rating and qualification for aviation service as a pilot
- KC-135 Instructor Pilot
- Completion of Air Command and Staff College (correspondence or in-resident)
- Eligible for promotion to O5: Must have completed 4 years of promotion service in the grade of O4
- Ability to speak distinctly
- Upon selection, approval of Exceptional Family Member Program is Required for members with dependents

**PREFERRED QUALIFICATIONS**

- Knowledge is mandatory of theory of flight, air navigation, meteorology, flying directives, aircraft operating procedures, and mission tactics
- 24 month of experience managing air refueling activities
- Flight Evaluator Experience
- Experience and knowledge of programs to include Air Expeditionary Force Reporting Tool (ART), AF Fitness Program, AF Records Information Management System (AFRIMS), ANG Reserve Orders Writing System (AROWS), Command Human Resources Intelligence System (CHRIS), Defense Connect Online (DCO), Defense Readiness Reporting System (DRRS), Defense Travel System(DTS), Government Purchase Card (GPC), and MS SharePoint
- Experience working in the Alaskan NORAD Region

***\*See Page 2 for All Required Documents for Consideration\****

## INSTRUCTIONS FOR APPLICANTS

Applicants must not be entitled to receive Federal military retired or retainer pay or Federal civil service annuities and not be eligible for immediate Federal civil service annuities	Individuals who have been separated from other military services for cause, unsuitability, or unfitness for military service are not eligible to enter the AGR program	IAW ANGI 36-101 "Initial tours may not exceed 6 years..." AGR tours may not extend beyond an Enlisted member's ETS or an Officer's MSD
Airmen must meet the minimum requirements for each fitness component in addition to scoring an overall composite of 75 or higher for entry into the AGR program. For members with a documented Duty Limitation Code (DLC) which prohibits them from performing one or more components of the Fitness Assessment, an overall "Pass" rating is required	Individuals selected for AGR tours must meet the Preventative Health Assessment (PHA)/physical qualifications outlined in AFI 48-123, Medical Examination and Standards. They must also be current in all Individual Medical Readiness (IMR) requirements to include immunizations. RCPHA/PHA and dental must be conducted not more than 12 months prior to entry on AGR duty and an HIV test must be completed not more than six months prior to the start date of the AGR tour. Individuals transferring from Title 10 (Regular Air Force or Reserve Component Title 10 Statutory Tour) are not required to have a new physical unless the previous physical is over 12 months old at time of entry into AGR status	An applicant's military grade cannot exceed the maximum military grade authorized grade on the UMD for the AGR position. Enlisted Airmen who are voluntarily assigned to a position which would cause an overgrade must indicate in writing a willingness to be administratively reduced in grade in accordance with ANGI 36-2503, Administrative Demotion of Airmen, when assigned to the position. Acceptance of demotion must be in writing and included in the assignment application package. <u>Application Package will not be forwarded without statement</u>
AGRs must have 12 months in assigned position or will not be considered for reassignment. IAW ANGI 36-101. Airmen should remain in the position to which initially assigned for a minimum of 24 months. TAG may waive this requirement when in the best interest of the unit, State, or Air National Guard		
ANGI 36-101 "applicant must be able to complete 20 years of active federal service prior to MSD for officers and age 60 for enlisted members. Exceptions may be considered...."	If a selectee does not possess the advertised AFSC, he/she must complete the required training/assignment criteria within 12 months of being assigned to the position. Failure to do so may result in immediate termination. Extension past 12-months will only be considered if the delay is through no fault of the selectee	Any further questions regarding the AGR program may be answered in ANGI 36-101

## APPLICATION PROCEDURES

Interested applicants who meet the eligibility criteria listed in this announcement may apply by submitting the below listed documents to [ng.ak.akarng.mbx.hro-agr@mail.mil](mailto:ng.ak.akarng.mbx.hro-agr@mail.mil). Hard copy applications will **NOT** be accepted. All applications must be typed or printed in legible dark ink and must be signed and dated with original signature. **Applications received with an unsigned NGB 34-1 will not be forwarded for consideration.** Applicants may include copies of training certificates or any documentation that may be applicable to the position they are applying for. **Per ANGI 36-101, the application package must include at minimum the signed NGB 34-1, current Report of Individual Person (RIP), and current Report of Individual Fitness.** *Items 1-4 are required by the Human Resource Office to determine initial qualifications.* If the required documents are not submitted, a letter of explanation must be included. **Incomplete packages will not be considered for the position vacancy.**

1. NGB Form 34-1 Application Form for Active Guard/Reserve (AGR) Position **dated 20131111**  
(<http://dmva.alaska.gov/employment.htm>)
2. CURRENT Records Review RIP available on vMPF (<http://www.afpc.randolph.af.mil/vs>)
3. CURRENT PASSING Report of Individual Fitness from Air Force Fitness Management Systems (AFFMS) or AF Fitness Assessment Scorecard or a signed letter from the Unit Fitness Monitor
4. Statement confirming applicant meets All Initial Eligibility Requirements (<http://dmva.alaska.gov/employment.htm>)
5. Complete copy of Flight Evaluation File
6. Current Flying History Report
7. Current 942
8. Cover Letter & Resume (optional)
9. Last 3 Enlisted/Officer Performance Evaluations (If applicable)
10. Current AGR/Mobility/ADSW orders (If applicable)
11. Letters of Recommendation will be accepted

### EMAILING REQUIREMENTS:

Ensure all requirements are consolidated into **ONE** single PDF

PDF File Name should be: Position Announcement Number, Last name, First name, Grade

**Example: ANG 16-XX Doe, Jane E1**

Email Subject should be: Position Announcement Number

**Example: ANG 16-XX**

Email Application Package to [ng.ak.akarng.mbx.hro-agr@mail.mil](mailto:ng.ak.akarng.mbx.hro-agr@mail.mil)

**\*\* Applications will not be accepted through AMRDEC\*\***

### QUESTIONS:

To verify receipt of application or have issues, you may call 907-428-6242 DSN 317-384-4242

## REMARKS

Federal law prohibits the use of government postage for submission of applications.

### THE ALASKA NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER

All applicants will be protected under Title VI of the Civil Rights Act of 1964. Eligible applicants will be considered without regard to race, age, religion, marital status, national origin, political affiliation or any other non-merit factor. Due to restrictions in assignment to certain units and AFSC/MOS some positions may have gender restrictions.