



Alaska National Guard  
Active Guard Reserve (AGR)  
Position Announcement #  
**AKANG 17-120**

<https://dmva.alaska.gov/employment/>

|  |                                  |  |  |
|--|----------------------------------|--|--|
| <b>POSITION TITLE:</b><br>Superintendent   | <b>AFSC or MOS</b><br>1A991      | <b>OPEN DATE:</b><br>05 Aug 2017                           | <b>CLOSE DATE:</b><br>20 Aug 2017          |
| <b>UNIT OF ACTIVITY/DUTY LOCATION:</b><br>210th Rescue Squadron, Joint Base Elmendorf-Richardson, Alaska |                                  | <b>GRADE REQUIREMENT:</b><br><b>Min:</b> E7 <b>Max:</b> E8 |  |
| <b>SELECTING SUPERVISOR:</b><br>SMSgt Thomas Dieterich   | <b>Position Number</b><br>887230 | <b>PHYSICAL PROFILE:</b><br>PULHES – 111121                | * Contingent on Control Grade Availability |

**AREAS OF CONSIDERATION**

On-board AK ANG AGR (Must hold advertised AFSC)  
Alaska Air National Guard members (Must hold advertised AFSC)

**MAJOR DUTIES MAY INCLUDE**

AIR GUARD: Refer to attached pages for more info on the duties and initial duties for this position for this AFSC or go to <https://www.my.af.mil> to review the AFECD

**INITIAL ELIGIBILITY CRITERIA**

- \*In addition to criteria listed on attached pages\*
- Security Clearance - Must be able to obtain: Secret
  - Aptitude Requirement: 60 Mechanical and 57 General
  - Strength Requirement: Demonstrated ability to lift 70lbs
  - Must be willing to reside in (relocate to) and work in JBER, Alaska commuting area for length of tour

**PREFERED QUALIFICATIONS**

- In addition to the initial eligibility criteria and required forms listed application procedures, the following are preferred qualifications:
- Resume
  - Cover Letter
  - Last 3 Enlisted/Officer Performance Evaluations
  - Letters of Recommendation will be accepted

Desired Qualifications; HH-60G Instructor/Evaluator SMA and FCF qualified.

Expert knowledge of electrical, communication, navigation, mechanical, hydraulic, and pneumatic systems applying to aircraft and related systems; flight theory; minor in-flight maintenance; personal equipment and oxygen use; aircraft emergency procedures; using and interpreting diagrams, schematics, aircraft performance charts, loading charts, technical publications and flight manuals; types, capacities, and configuration of transport aircraft; communications; current flying directives; interpreting diagrams, loading charts, and technical publications; cargo restraint techniques; application of electrical, mechanical, and hydraulic principles applying to airborne weapons and allied equipment, components, and systems; employment and care of ammunition and ammunition systems; principles of weapons employment and ballistic factors; weapon malfunction analysis and repair; and explosives safety. Supervise and organize SMA activities. Manage SMA availability to insure mission accomplishment. Maintain a working relationship and communication with helicopter Maintenance and Quality Assurance. Understanding and ability to communicate/coordinate with Ops Support (AFE, HARM, Current Ops and Training) to maximize efforts focused on mission accomplishment. Work with CEM on unit manning and organization. Enforce Air Force Standards and Regulations.

## SPECIAL ANNOUNCEMENT CRITERIA

Upon selection additional medical verification will be required prior to start of AGR tour  
Continuation beyond initial tour will be subject to evaluation based on AGR Continuation Board

## INSTRUCTIONS FOR APPLICANTS

Applicants must not be entitled to receive Federal military retired or retainer pay or Federal civil service annuities and not be eligible for immediate Federal civil service annuities  
Individuals who have been separated from other military services for cause, unsuitability, or unfitness for military service are not eligible to enter the AGR program  
IAW ANGI 36-101 "Initial tours may not exceed 6 years..."  
AGR tours may not extend beyond an Enlisted member's ETS or an Officer's MSD  
Airmen must meet the minimum requirements for each fitness component in addition to scoring an overall composite of 75 or higher for entry into the AGR program.  
For members with a documented Duty Limitation Code (DLC) which prohibits them from performing one or more components of the Fitness Assessment, an overall "Pass" rating is required  
Individuals selected for AGR tours must meet the Preventative Health Assessment (PHA)/physical qualifications outlined in AFI 48-123, Medical Examination and Standards. They must also be current in all Individual Medical Readiness (IMR) requirements to include immunizations.  
RCPHA/PHA and dental must be conducted not more than 12 months prior to entry on AGR duty and an HIV test must be completed not more than six months prior to the start date of the AGR tour.  
Individuals transferring from Title 10 (Regular Air Force or Reserve Component Title 10 Statutory Tour) are not required to have a new physical unless the previous physical is over 12 months old at time of entry into AGR status  
An applicant's military grade cannot exceed the maximum military authorized grade on the UMD for the AGR position.  
Enlisted Airmen who are voluntarily assigned to a position which would cause an overgrade must indicate in writing a willingness to be administratively reduced in grade in accordance with ANGI 36-2503, Administrative Demotion of Airmen, when assigned to the position. Acceptance of demotion must be in writing and included in the assignment application package. Application Package will not be forwarded without statement  
ANGI 36-101 "applicant must be able to complete 20 years of active federal service prior to MSD for officers and age 60 for enlisted members. Exceptions may be considered...."  
If a selectee does not possess the advertised AFSC, he/she must complete the required training/assignment criteria within 12 months of being assigned to the position. Failure to do so may result in immediate termination. Extension past 12-months will only be considered if the delay is through no fault of the selectee  
Any further questions regarding the AGR program may be answered in ANGI 36-101

## APPLICATION PROCEDURES

Interested applicants who meet the eligibility criteria listed in this announcement may apply by submitting the below listed documents to [ng.ak.akarng.mbx.hro-agr@mail.mil](mailto:ng.ak.akarng.mbx.hro-agr@mail.mil). Hard copy applications will NOT be accepted. All applications must be typed or printed in legible dark ink and must be signed and dated with original signature. Applications received with an unsigned NGB 34-1 will not be forwarded for consideration. Applicants may include copies of training certificates or any documentation that may be applicable to the position they are applying for. Per ANGI 36-101, the application package must include at minimum the signed NGB 34-1, current Report of Individual Person (RIP), and current Report of Individual Fitness. Items 1-3 are required by the Human Resource Office to determine initial qualifications. If the required documents are not submitted, a letter of explanation must be included. Incomplete packages will not be considered for the position vacancy.

1. Signed NGB Form 34-1 Application Form for Active Guard/Reserve (AGR) Position dated 20131111 (<http://dmva.alaska.gov/employment.htm>)
2. CURRENT Records Review RIP available on vMPF (<http://www.afpc.randolph.af.mil/vs>)
3. CURRENT PASSING Report of Individual Fitness from Air Force Fitness Management Systems (AFFMS) or AF Fitness Assessment Scorecard or a signed letter from the Unit Fitness Monitor.
4. Items requested in the "PREFERRED QUALIFICATIONS" section above.

### EMAILING REQUIREMENTS:

Ensure all requirements are consolidated into ONE single PDF

PDF File Name should be: Position Announcement Number, Last name, First name, Grade

Example: ANG 17-XX Doe, Jane E1

Email Subject should be: Position Announcement Number

Example: ANG 17-XX

Email Application Package to [ng.ak.akarng.mbx.hro-agr@mail.mil](mailto:ng.ak.akarng.mbx.hro-agr@mail.mil)

**\*\* Applications will not be accepted through AMRDEC\*\***

### QUESTIONS:

To verify receipt of application or have issues, you may call DSN 317-384-4467 or Commercial 907-428-6467 and/or DSN 317-384-4242 or Commercial 907-428-6242

**INSTRUCTIONS TO COMMANDERS/SUPERVISORS:** This position vacancy announcement will be given the broadest possible dissemination. A copy of this announcement will be posted on your unit/activity bulletin board. Selecting supervisor will contact qualified applicants for interviews. After the Human Resources Officer (HRO) approves the selection package, the HRO office will send a notification letter to all applicants of their selection/non-selection. The selection of an applicant is not final until the individual has been notified by the HRO-AGR. After the selecting supervisor makes a selection, the "routing" of the selection package begins and ends with HRO.

### THE ALASKA NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER

All applicants will be protected under Title VI of the Civil Rights Act of 1964. Eligible applicants will be considered without regard to race, age, religion, marital status, national origin, political affiliation or any other non-merit factor. Due to restrictions in assignment to certain units and AFSC/MOS some positions may have gender restrictions.

CEM Code 1A900

**AFSC 1A991, Superintendent**

AFSC 1A971, Craftsman

AFSC 1A951, Journeyman

AFSC 1A931, Apprentice

AFSC 1A911, Helper

**SPECIAL MISSIONS AVIATION**  
(Changed 30 Apr 16, Effective 13 Oct 15)

**1. Specialty Summary.** Performs aircraft visual inspections and in-flight duties. Operates and monitors engine and aircraft systems controls, panels, indicators and devices. Supervises cargo/passenger loading and offloading activities. Determines cargo placement and restraint requirements and directs and checks the placement of restraint equipment. Computes aircraft weight and balance and performs functions including airdrop of personnel and equipment/cargo. Inspects, operates, and secures armament systems and subsystems. Assists in planning and execution of mission taskings through employment of Full Motion Video (FMV) systems and associated equipment. Operates operations mission equipment, systems, electro-optical sensor systems as well as airborne weapons systems by employing combat procedures and tactics. Performs special missions aviation functions under training and operational conditions. Manages, supervises, trains, provides expertise, and evaluates activities. Performs staff functions. Related DoD Occupational Subgroup: 105000.

**2. Duties and Responsibilities:**

2.1. Performs aircraft inspections. Accomplishes pre-flight inspection of the aircraft, guns, defensive systems, cargo/airdrop systems, aerospace ground equipment and related aircraft equipment according to flight manual procedures. Accomplishes load planning of cargo/passenger loads and reviews load plan and cargo documentation. Maintains aircraft forms and records during flight and while aircraft is away from home station. Operates aircraft radio systems, airborne weapons systems and associated equipment. Uses night vision goggles (NVG) to perform scanner duties in relation to particular aircraft type and mission. Operates aircraft systems, auxiliary, and rescue equipment as dictated by mission requirements. Assists and coordinates with other positions to ensure safe employment of weapons, defensive systems, hoist, and related equipment. Maintains munitions account or sub-account and forecasts for ammunition requirements to include flares and all calibers of ammunition. Positions and manages ammunition and weapon systems to ensure maximum economy of force. Performs non-scheduled aircraft maintenance and pre-flight, through-flight, and post-flight inspections of aircraft away from home station. Services aircraft with fuel, oil, and hydraulic fluid, as required.

2.2. Computes and applies aircraft weight, balance, and performance data manually or electronically. Determines and verifies passenger, cargo, fuel, and emergency and special equipment distribution and weight. Computes takeoff, climb, cruise, and landing data. Determines engine fuel consumption using airspeed, atmospheric data, charts, computer, or electronic calculator. Records actual aircraft performance data. Supervises cargo/passenger loading and off-loading operations. Performs in-flight maintenance of airborne weapons systems and associated equipment. Applies quick and decisive actions to restore malfunctioning systems to operational condition. Conducts thorough airborne analysis/evaluation of weapons, defensive systems and associated equipment. Documents all armament malfunctions and discrepancies. Receives and signs receipts for and stows in-flight meals. Ensures availability of fleet service equipment and passenger comfort items.

2.3. Operates and monitors engine and aircraft systems controls and indicators. Assists pilot or performs engine starts, and monitors run-up, flight operations, and engine shutdown. Operates engine controls to provide desired efficiency and economy. Regulates aircraft systems such as electric, communication, navigation, hydraulic, pneumatic, fuel, air conditioning and pressurization, ventilation, auxiliary power unit, and lubrication systems. Observes warning indicators and light for fire, overheat, depressurization, and system failure. Reports abnormal conditions to pilot, and recommends corrective action. Applies quick and decisive actions to restore malfunctioning systems to operational condition. Performs duties as gunner, hoist operator, and cargo sling operator. Performs in-flight maintenance of airborne weapons systems and associated equipment. Conducts thorough airborne analysis/evaluation of weapons, defensive systems and associated equipment. Ensures availability of fleet service equipment and passenger comfort items. Receives and signs receipts for and stows in-flight meals. Computes and completes aircraft weight and balance documentation either manually or electronically. Adheres to flying, weapon, and explosive safety standards and conducts in-flight and ground training in all facets of aircrew duties, airborne guns, defensive systems, and related equipment. Visually monitors aircraft clearances (interior and exterior), identifies proximal threats to the aircraft and initiates corrective actions (aircraft scanning).

2.4. Assists with planning and execution of mission taskings through employment of FMV systems. Accomplishes pre-flight, in-flight, and post-flight inspections of FMV sensor systems. Assists flight crew in mission planning and target execution as dictated by Air Tasking Orders (ATO) and current rules of engagement. Locates, identifies, and tracks various types of targets to include Named Areas of Interest (NAI) and specific reference points. Interprets charts, imagery, and video data supporting relay of information to various agencies to provide real-time mission data and target updates.

2.5. Plans and organizes Special Missions Aviation activities. Organizes standardization, qualification, and other requirements of in-flight logs and reports, and records for accuracy, completeness, format, and compliance with current directives. Accomplishes in-flight checks according to flight manual procedures. Establishes standards governing safety, work methods, and procedures. Completes required aircraft forms documentation and border clearance requirements. Directs standardization of Special Missions Aviation performance in conjunction with aircraft performance engineering, engine conditioning, and preventive maintenance programs. Ensures

conformance with prescribed aircrew procedures. Provides resources, equipment, directives, and technical information appropriate to the mission and assigned aircraft. Evaluates operational efficiency of aircrews and systems. Analyzes trends affecting aircrew performance and takes necessary action. Coordinates with other agencies and organizations to conduct special operations enlisted aviation activities.

2.6. Directs Special Missions Aviation (SMA) activities. Administers qualification flight to personnel engaged in SMA activities within flight test and operations organizations. Directs standardization of SMA performance in conjunction with aircraft performance engineering, engine conditioning, and preventive maintenance programs. Ensures conformance with prescribed aircrew procedures.

2.7. Inspects and evaluates Special Missions Aviation activities. Evaluates individual and group performance in terms of effectiveness and qualification in using equipment and materials. Interprets and discusses evaluation findings, and recommends action to correct deficiencies.

2.8. Performs technical Special Missions Aviation functions. Resolves technical problems encountered by operating units. Renders advice and technical assistance to agencies engaged in functions associated with SMA activities. Advises organizational commander or staff agencies on status of SMA activities and adequacy of equipment. Maintains qualification in aircraft.

2.9. Airdrop qualified only: conducts cargo and personnel airdrops according to directives. Attaches extraction parachutes to cargo and platforms. Inspects cargo and platforms, extraction systems and connects static lines. Checks tie downs, parachutes, containers, suspension systems, and extraction systems to ensure proper cargo extraction or release. Operates aircraft airdrop systems and supervises cargo and paratroopers exiting the aircraft.

2.10. Supervises and performs Gunship Sensor Operator Duties. Conducts unconventional/conventional warfare and special operations missions to include close air support, interdiction, armed reconnaissance, combat search and rescue, and limited forward air control. Preflights, operates, and limited in-flight trouble-shooting and repair, and post flights AC-130U/J gunship detector systems. Monitors radio communications. Determines disposition and locations of hostile and/or friendly forces by studying available intelligence data. Positions the aircraft using sensor systems to detect, acquire, identify, and track enemy and/or friendly forces. Fires gunship weapon systems and/or friendly forces. Fires gunship weapon systems during combat missions to ensure desired level of target destruction. Performs real-time battle damage assessment and operates all mission video/audio recording equipment.

### 3. Specialty Qualifications:

3.1. Knowledge. Knowledge is mandatory of: electrical, communication, navigation, mechanical, hydraulic, and pneumatic systems applying to aircraft and related systems; flight theory; minor in-flight maintenance; personal equipment and oxygen use; aircraft emergency procedures; using and interpreting diagrams, schematics, aircraft performance charts, loading charts, technical publications and flight manuals; types, capacities, and configuration of transport aircraft; communications; current flying directives; interpreting diagrams, loading charts, and technical publications; cargo restraint techniques; application of electrical, mechanical, and hydraulic principles applying to airborne weapons and allied equipment, components, and systems; employment and care of ammunition and ammunition systems; principles of weapons employment and ballistic factors; weapon malfunction analysis and repair; and explosives safety.

3.2. Education. For entry into this specialty, completion of high school or general educational development equivalency with course(s) in mechanics, mathematics, physics, computer principles, typing, speech, and English is desired.

3.3. Training. Completion of the following training is mandatory for award of the AFSC indicated:

3.3.1. 1A931. Completion of the Aircrew Fundamentals Course or previous equivalent and the 1A931 Special Missions Aviation course is mandatory for pipeline and non-aviation service cross training students.

3.3.2. 1A951. Completion of an appropriate flying training course.

3.4. Experience. The following experience is mandatory for award of the AFSC indicated:

3.4.1. 1A951. Qualification in and possession of AFSC 1A931. Experience is mandatory in functions such as aircraft and performance weight and balance computations, aircraft records maintenance, and aircraft systems maintenance and inspections; cargo restraint techniques; communications; current flying directives; interpreting diagrams, loading charts, and applicable technical publications; border agency clearance requirements and forms; operation of cargo loading equipment; and cargo and personnel airdrop techniques and equipment; inspecting, operating, and troubleshooting aircraft and airborne sensor detection systems and weapons systems; performing scanning duties; using NVGs; emergency equipment and in-flight emergency procedures.

3.4.2. 1A971. Qualification in and possession of AFSC 1A951. Also, experience is mandatory in performing or supervising functions such as Special Missions Aviation activities; types, capacities, and configuration of transport aircraft; airdrop techniques; weight and balance factors; arithmetic; emergency equipment and in-flight emergency procedures; personal equipment and oxygen use; communications; current flying directives; interpreting diagrams, loading charts, and applicable technical publications; border agency clearance requirements and forms; cargo restraint techniques; inspecting, operating, and troubleshooting airborne weapons systems; performing scanner duties, NVG applications, ensuring safe and effective weapon employment, aircrew training and evaluation, and the accomplishment of all necessary reports and forms.

3.4.3. 1A991. Qualification in and possession of AFSC 1A971 and experience managing and directing Special Missions Aviation functions and activities.

3.5. Other. The following are mandatory as indicated:

3.5.1. See attachment 4 for additional entry requirements.

3.5.2. For entry, award, and retention of these AFSCs:

3.5.2.1. Physical qualification for aircrew duty according to AFI 48-123, *Medical Examinations and Standard*, Class III medical standards.

3.5.2.2. Normal depth perception as defined in AFI 48-123.

3.5.2.3. Qualification for aviation service according to AFI 11-402, *Aviation and Parachutist Service, Aeronautical Ratings and Badges*.

3.5.2.4. Must maintain eligibility to deploy and mobilize worldwide.

3.5.2.5. Height must not be less than 64 inches or more than 77 inches as defined in AFI 48-123.

3.5.3. Specialty requires routine access to Secret material or similar environment. For award and retention of AFSCs 1A931/51/71/91/00, a current National Agency Check, Local Agency Checks and Credit (NACLC) according to AFI 31-501, *Personnel Security Program Management*.

**NOTE:** Award of the 3-skill level without a completed NACLC is authorized provided an interim Secret security clearance has been granted according to AFI 31-501.

3.5.4. For award and retention of these AFSCs, must maintain local network access IAW AFMANs 33-152, *User Responsibilities and Guidance for Information Systems* and 33-282, *Computer Security*.