



Alaska National Guard  
Active Guard Reserve (AGR)  
Position Announcement #  
**AKANG 19-120**

<https://dmva.alaska.gov/employment/>

<b>POSITION TITLE:</b> Helicopter/Tiltrotor Aircraft Maintenance Craftsman	<b>AFSC or MOS</b> 2A572	<b>OPEN DATE:</b> 26 Feb 2019	<b>CLOSE DATE:</b> 28 Mar 2019
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<b>UNIT OF ACTIVITY/DUTY LOCATION:</b> 176th Aircraft Maintenance Squadron, Joint Base Elmendorf-Richardson, Alaska	<b>GRADE REQUIREMENT:</b> <b>Min:</b> E-6 <b>Max:</b> E-7
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<b>SELECTING SUPERVISOR:</b> MSgt Anthony Hemenway	<b>Position Number</b> 888043	<b>PHYSICAL PROFILE:</b> PULHES – 333132
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**AREAS OF CONSIDERATION**

- On-board AK ANG AGR (Must hold advertised AFSC)
- Alaska Air National Guard members (Must hold advertised AFSC)
- Nationwide military members eligible for membership in the AKANG (Must hold advertised AFSC)

**MAJOR DUTIES MAY INCLUDE**

**AIR GUARD:** Please refer to attached pages for more info on the major duties and initial qualifications for this position for this AFSC or go to: <https://www.my.af.mil> to review the AFECD

**INITIAL ELIGIBILITY CRITERIA**

- \*In addition to criteria listed on attached pages\*
- Security Clearance - Must be able to obtain: Secret
  - Aptitude Requirement: Mechanical 56
  - Strength requirement: Demonstrated ability to lift 100lbs

**PREFERRED QUALIFICATIONS**

- In addition to the initial eligibility criteria and required forms listed application procedures, the following are preferred qualifications:
- Resume
  - Cover Letter
  - Last 3 Enlisted Performance Evaluations
  - Letters of Recommendation will be accepted
  - Ability to direct, monitor and performs overall maintenance, servicing, inspections and documentation for one or more aircraft.
  - Coordinate and oversee the work of journey level workers in other trades working simultaneously on the assigned aircraft.
  - Directs multiple specialist in preparing aircraft for combat operations.
  - Perform preflight, postflight, thru flight, periodic, isochronal, phase, hourly and special inspections, as well as servicing, defueling, scheduled and unscheduled maintenance.
  - Serve as the technical authority to advise on, inspect and approve all airframe, mechanical, electrical/environmental, avionics, engine and pneudraulic repairs on assigned aircraft.
  - Work closely with the production control function to report current aircraft status; requests and coordinates specialist support for accomplishing maintenance exceeding sortie generation capabilities or time constraints.
  - Controls and perform work assignments to include delayed discrepancies based upon priorities, workload, availability of parts, facilities, material and personnel.
  - Assign maintenance and repair functions to subordinate mechanics while simultaneously observing and inspecting performance and work procedures to insure compliance with applicable technical publications, directives and local policy.
  - Ability to provide technical guidance and assistance to flight crews regarding observed discrepancies and experienced in-flight characteristics and system malfunctions.
  - Perform in-process and final inspection of aircraft and components undergoing repair, overhaul and/or modification to verify and certify by signature adherence to work techniques, procedures and quality standards established by applicable publications.
  - Prepare for and participate in various types of readiness evaluations, inspections, mobilization and command support exercises and Operations Other Than War (OOTW).

## SPECIAL ANNOUNCEMENT CRITERIA

- Upon selection additional medical verification will be required prior to start of AGR tour
- Continuation beyond initial tour may be subject to evaluation based on AGR Continuation Board

## ACTIVE GUARD AND RESERVE REQUIREMENTS

Applicants must not be entitled to receive Federal military retired or retainer pay or Federal civil service annuities and not be eligible for immediate Federal civil service annuities. Individuals who have been separated from other military services for cause, unsuitability, or unfitness for military service are not eligible to enter the AGR program. IAW ANGI 36-101 "Initial tours may not exceed 6 years. AGR tours may not extend beyond an Enlisted member's ETS or an Officer's MSD. Airmen must meet the minimum requirements for each fitness component in addition to scoring an overall composite of 75 or higher for entry into the AGR program. For members with a documented Duty Limitation Code (DLC) which prohibits them from performing one or more components of the Fitness Assessment, an overall "Pass" rating is required. Individuals selected for AGR tours must meet the Preventative Health Assessment (PHA)/physical qualifications outlined in AFI 48-123, Medical Examination and Standards. They must also be current in all Individual Medical Readiness (IMR) requirements to include immunizations. RCPHA/PHA and dental must be conducted not more than 12 months prior to entry on AGR duty and an HIV test must be completed not more than six months prior to the start date of the AGR tour. Individuals transferring from Title 10 (Regular Air Force or Reserve Component Title 10 Statutory Tour) are not required to have a new physical unless the previous physical is over 12 months old at time of entry into AGR status. An applicant's military grade cannot exceed the maximum military authorized grade on the UMD for the AGR position. Enlisted Airmen who are voluntarily assigned to a position which would cause an overgrade must indicate in writing a willingness to be administratively reduced in grade in accordance with ANGI 36-2503, Administrative Demotion of Airmen, when assigned to the position. Acceptance of demotion must be in writing and included in the assignment application package. Application Package will not be forwarded without statement: ANGI 36-101 "applicant must be able to complete 20 years of active federal service prior to MSD for officers and age 60 for enlisted members. Exceptions may be considered...." If a selectee does not possess the advertised AFSC, he/she must complete the required training/assignment criteria within 12 months of being assigned to the position. Failure to do so may result in immediate termination. Extension past 12-months will only be considered if the delay is through no fault of the selectee. Members currently on occasional tours exceeding 180 consecutive days may be considered as full-time AGR (members currently on occasional tours 179 days or less are not considered AGR). Any further questions regarding the AGR program may be answered in ANGI 36-101

## APPLICATION PROCEDURES

Hard copy applications will NOT be accepted. All applications must be typed or printed in legible dark ink and must be signed and dated with original signature. Applications received with an unsigned NGB 34-1 will not be forwarded for consideration. Applicants may include copies of training certificates or any documentation that may be applicable to the position they are applying for. Per ANGI 36-101, the application package must include at a minimum, the signed NGB 34-1, current Report of Individual Person (RIP), and current Report of Individual Fitness. Items 1-3 are required by the Human Resource Office to determine initial qualifications. If the required documents are not submitted, a letter of explanation must be included. Incomplete packages will not be considered for the position vacancy. Please submit the following:

1. Signed NGB Form 34-1 Application Form for Active Guard/Reserve (AGR) Position dated 20131111 (<http://dmva.alaska.gov/employment.htm>) (Do not use outdated form)
2. CURRENT full Records Review RIP available on vMPF (<http://www.afpc.randolph.af.mil/vs>) (Must be a full RIP) (avoid sending SURF/Brief when possible)
3. CURRENT PASSING Report of Individual Fitness from Air Force Fitness Management Systems (AFFMS) or AF Fitness Assessment Scorecard or a signed letter from the Unit Fitness Monitor.
4. Items requested in the "PREFERRED QUALIFICATIONS" section above.
  - Resume
  - Cover Letter
  - Last 3 EPR's/OPR's (or equivalent)
  - Letter of Recommendation

### EMAILING REQUIREMENTS:

Ensure all requirements are consolidated into ONE single PDF (adobe portfolio is not recommended) (consider printing signed documents to PDF prior to combining files) PDF File Name should be: Position Announcement Number, Last name, First name, Grade

Example: ANG 18-XX Doe, Jane E1

Email Subject should be: Announcement Number

Example: ANG 18-XX (must use advertisement # and NOT position # ex: 1234567)

Email Application Package to [ng.ak.akarng.mbx.hro-agr@mail.mil](mailto:ng.ak.akarng.mbx.hro-agr@mail.mil)

\*\* Applications will be accepted through ARL SAFE if standard email procedures do not work\*\*

- ARL SAFE <https://safe.arl.army.mil/>

\*\*All application documents must be consolidated into a single .pdf file. (Do not put in a PDF Portfolio format)

\*\* Applicants are encouraged to submit early and call HRO for initial review of your application prior to closing date

### QUESTIONS:

Applicants are encouraged to call HRO to verify receipt prior to closeout date. To verify the receipt of an application or if you have issues, you may call DSN 317-384-4467 or Commercial 907-428-6467 and/or DSN 317-384-4242 or Commercial 907-428-6242

**INSTRUCTIONS TO COMMANDERS/SUPERVISORS:** This position vacancy announcement will be given the broadest possible dissemination. A copy of this announcement will be posted on your unit/activity bulletin board. Selecting supervisor will contact qualified applicants for interviews. After the Human Resources Officer (HRO) approves the selection package, the HRO office will send a notification letter to all applicants of their selection/non-selection. The selection of an applicant is not final until the individual has been notified by the HRO-AGR. After the selecting supervisor makes a selection, the "routing" of the selection package begins and ends with HRO.

### THE ALASKA NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER

All applicants will be protected under Title VI of the Civil Rights Act of 1964. Eligible applicants will be considered without regard to race, age, religion, marital status, national origin, political affiliation or any other non-merit factor. Due to restrictions in assignment to certain units and AFSC/MOS some positions may have gender restrictions.

AFSC 2A572, Craftsman  
 AFSC 2A552\*, Journeyman  
 AFSC 2A532\*, Apprentice  
 AFSC 2A512\*, Helper

**HELICOPTER/TILTROTOR AIRCRAFT MAINTENANCE**  
**(Changed 30 Apr 13, Effective 13 Nov 12)**

**1. Specialty Summary.** Maintains helicopter/tiltrotor aircraft, support equipment, forms and records. Performs and supervises flight chief, expeditor, crew chief, quality assurance and maintenance support functions. Related DoD Occupational Subgroup: 160000.

**2. Duties and Responsibilities:**

2.1. Performs sortie generation, ground handling, and servicing operations. Performs aircraft inspections such as preflight, thru-flight, postflight, hourly postflight, special inspections, and phase inspections. Advises on problems, maintenance, servicing, and inspection of aircraft and related aerospace equipment. Uses technical data to diagnose and solve maintenance problems on aircraft systems. Interprets and advises on maintenance procedures and policies to repair aircraft and related equipment.

2.2. Inspects, troubleshoots, repairs, and services aircraft, systems, and related equipment. Inspects and functionally checks structures and systems. Checks installed components for proper operation. Adjusts, aligns, and calibrates aircraft systems. Rigs, tracks, and balances rotor systems to include in-flight balancing. Removes and installs aircraft and engine components. Prepares and maintains inspection and maintenance records. Inventories and inspects alternate mission equipment. Prepares, disassembles, and reassembles aircraft before and after shipment. Performs aircraft weight and balance.

2.3. Supervises and performs aircraft, engine and component inspections. Interprets inspection findings and determines adequacy of corrective actions. Inspects and checks components for clearances, tolerances, proper installation, and operation. Performs pre-use inspections and operates powered and non-powered aerospace ground equipment. Inspects and identifies aircraft corrosion for prevention and repair. Reviews maintenance forms, aircraft records, automated maintenance data systems, and historical reports to ensure complete documentation.

2.4. Coordinates maintenance plans and schedules to meet operational requirements. Supervises and assists in launching and recovering aircraft. Reviews maintenance data collection summaries to determine trends and production effectiveness. Performs crash recovery duties. Performs staff and supervisory management functions.

**3. Specialty Qualifications:**

3.1. Knowledge. Knowledge is mandatory of: principles applying to aircraft systems; flight theory; hydraulic principles; electrical theory; principles, concepts, and application of maintenance directives and data reporting; using technical data; technical order use; Air Force supply and deficiency reporting procedures; and proper handling, use, and disposal of hazardous waste and materials.

3.2. Education. For entry into this specialty, completion of high school is mandatory. Completion of related vocational courses is highly desirable.

3.3. Training.

3.3.1. For award of AFSC 2A532X, completion of a suffix specific basic aircraft maintenance course is mandatory.

3.3.2. For award of AFSC 2A572, completion of a craftsman aircraft maintenance course is mandatory.

3.4. Experience. The following experience is mandatory for award of the AFSC indicated:

3.4.1. 2A552X. Qualification in and possession of AFSC 2A532X

3.4.2. 2A572. Qualification in and possession of AFSC 2A552X.

3.5. Other. The following are mandatory as indicated:

3.5.1. For entry into this specialty, the following are mandatory:

3.5.1.1. Normal color vision as defined in AFI 48-123, *Medical Examinations and Standards*.

3.5.1.2. See attachment 4 for additional entry requirements.

3.5.2. For award and retention of these AFSCs:

3.5.2.1. Must maintain local network access IAW AFI 17-130, *Cybersecurity Program Management* and AFMAN 17-1301, *Computer Security*.

3.5.2.2. Specialty requires routine access to Secret material or similar environment. For award and retention of AFSC 2A5X2/X, completion of a current National Agency Check, Local Agency Checks and Credit (NACLIC) according to AFI 31-501, *Personnel Security Program Management*.

**NOTE:** Award of the 3-skill level without a completed NACLIC is authorized provided an interim Secret security clearance has been granted according to AFI 31-501.

**4. \*Specialty Shredouts:**

<i>Suffix</i>	<i>Portion of AFS to Which Related</i>
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B	H-60
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D	CV-22
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**NOTE:** Suffixes B and D are applicable to the 1-, 3-, and 5-skill levels only.