



Alaska National Guard One Time Occasional Tour Position Announcement # **OTOT 19-04B**

<https://dmva.alaska.gov/employment/>

POSITION TITLE: Chaplain	AFSC or MOS 56A	OPEN DATE: 27 Mar 2019	CLOSE DATE: 26 April 2019
UNIT OF ACTIVITY/DUTY LOCATION: 49th Missile Defense Battalion, Fort Greely, Alaska		GRADE REQUIREMENT: Min: O2(P) Max: O3	
SELECTING SUPERVISOR: MAJ Michael Long	Paragraph/Line# 111/01		

AREAS OF CONSIDERATION

Zone 2: Alaska Army National Guard members (Must hold advertised MOS)

Zone 4: Nationwide or Tri-State (AK, CA, and CO) military members eligible for membership in the AKARNG (Must hold advertised MOS)

MAJOR DUTIES MAY INCLUDE

ARMY GUARD: Refer to attached pages for more info on the duties for this MOS link: Smartbook
<https://www.milsuite.mil/book/docs/DOC-173714>

Act as staff officer for all matters in which religion impacts on command programs, personnel, policies and procedures. Coordinate/direct a complete program of religious ministries, including workshops, pastoral counseling, religious education, and other activities for active and retired military personnel and their family members. Duties are those which normally pertain to the duties of a clergy person as they may be prescribed by law and modified by the organizational mission and environment. Provide leadership for moral, ethical and human self-development programs.

Perform duties as outlined above as staff, deputy staff, or assistant chaplain at all levels of command. Provide religious coverage for parent organization, as well as other organizations and units. Supervises other chaplains and staff in providing a broad religious program designed to meet the needs of the organization and military community.

INITIAL ELIGIBILITY CRITERIA

In addition to criteria listed on attached pages

Security Clearance- must be able to obtain Secret

US Citizenship (No Waivers).

No record of conviction by special or general courts-martial or civilian courts of offenses listed in AR 27-10 (Military Justice), chapter 24 or otherwise required to register as a sexual offender under AR 27-10, chapter 24.

Current PHA and Medical Screening

Physical Profile: PULHES requirement of (222221)

If selected for this position, Exceptional Family Member Program (EFMP) screening and evaluation must be completed on the service member and all dependents for use in determining approval of Command Sponsorship.

Must be willing to reside in (relocate to) and work in Fort Greely, Alaska commuting area for 3 year tour

PREFERRED QUALIFICATIONS

In addition to the initial eligibility criteria and required forms listed application procedures, the following are preferred qualifications:

SPECIAL ANNOUNCEMENT CRITERIA

- This announcement is for an One-Time Occasional Tour for a projected 3 year tour
- Upon selection additional medical verification will be required prior to start of OTOT tour
- Must be able to pass a Position of Significant Trust (POST) screening

INSTRUCTIONS FOR APPLICANTS

Must be or be eligible to become a member of the Alaska Army National Guard

Must not be under a current suspension of favorable personnel actions

Must not be a candidate for an elective office, hold a civil office, or are engaged in partisan political activities

Applicants not currently serving on an AGR Tour must be able to serve at least 3 years in the AGR program prior to completing 18 years Active Federal Service

(AFS) (any combination of Active Duty, Active Duty Special Work, Annual Training, and/or AGR program for a total of 18 years), or the date of mandatory removal

Individuals who voluntarily resign from the AGR program in lieu of mandatory or involuntary separation action are not eligible to reenter the program without and NGB waiver

If a selectee does not possess the advertised MOS, he/she must complete the required training/assignment criteria within 12 months of being assigned to the position. Failure to do so may result in immediate termination. Extension past 12-months will only be considered if the delay is through no fault of the selectee

Applicants who voluntarily separated/resign from the AGR program for one or more days are not eligible to reenter the program for one year from date of separation

Applicants must not be entitled to receive Federal military retired or retainer pay or Federal civil service annuities and not be eligible for immediate Federal civil service annuities

Individuals who have been separated from other military services for cause, unsuitability, or unfitness for military service are not eligible to enter the AGR program without an approved waiver (if applicable)

An applicant's military grade cannot exceed the maximum military authorized grade on the UMR for the AGR position. Acceptance of demotion must be in writing and included in the assignment application package. Application Package will not be forwarded without statement

Must be able to complete at least 10 years of continuous service in an AGR status prior to Mandatory Removal Date

APPLICATION PROCEDURES

Interested applicants who meet the eligibility criteria listed in this announcement may apply by submitting the below listed documents to ng.ak.akarng.mbx.hro-agr@mail.mil. Hard copy applications will NOT be accepted. All applications must be typed or printed in legible dark ink and must be signed and dated. Applications received with an unsigned NGB 34-1 will not be forwarded for consideration. Complete applications must be received in HRO-AGR office no later than 2359 of the closing date. Applicants may include copies of training certificates or any documentation that may be applicable to the position they are applying for but the complete application package must include all documents listed below. Items 2-7 are required by the Human Resource Office to determine qualifications. If the requested documents are not submitted, a letter of explanation must be included. Incomplete packages will not be considered for the position vacancy.

Packet must be in the following order:

1. Resume (Please include personal and military email)
2. NGB Form 34-1 dated Nov 2013 (Application for AGR Position) link: <http://dmva.alaska.gov/employment.htm>
3. Last five Officer Evaluation Report (OER) if applicable
4. Certified copy of Officer Record Brief (ORB) as appropriate
5. DA photograph in military uniform (taken within the last 24 months for E6 and above only)
6. Individual Medical Readiness (IMR) Report from MEDPROS with last Physical Health Assessment (PHA) within 12 months. *It is important that you print the report, not the webpage screen.*
7. Statement of all active service performed. The following documents are acceptable: Current NGB 23B, AHRC 249-E, DD 220, DD 214 and any accompanying DD215 as applicable.

EMAILING REQUIREMENTS:

Ensure all requirements are consolidated into ONE single PDF. The PDF File Name should be: Position Announcement Number, Last name, First name, Grade Example: AKARNG 16-52 Doe, Jane E1 Email Subject should be: Position Announcement Number Example: AKARNG 16-52 Email Application Package to ng.ak.akarng.mbx.hro-agr@mail.mil

NOTE: The preferred method to submit your application to HRO is through the email org box listed above. Applications WILL be accepted through ARL if standard email procedures do not work. If you need to send the application via ARL (redact your PII this means mark out your SSN and DOB from all documents), follow this link to submit: ARL SAFE <https://safe.arl.army.mil/>

QUESTIONS:

To verify receipt of application, you may call

(907) 428-6472 (DSN 317-384-4472)

(907) 428-6459 (DSN 317-384-4459)

(907) 428-6455 (DSN 317-384-6455)

(907) 428-6464 (DSN 317-328-6464)

INSTRUCTIONS TO COMMANDERS/SUPERVISORS: This position vacancy announcement will be given the broadest possible dissemination. A copy of this announcement will be posted on your unit/activity bulletin board. Selecting supervisor will contact qualified applicants for interviews. After the Human Resources Officer (HRO) approves the selection package, the HRO office will send a notification letter to all applicants of their selection/non-selection. The selection of an applicant is not final until the individual has been notified by the HRO-AGR. After the selecting supervisor makes a selection, the "routing" of the selection package begins and ends with HRO.

THE ALASKA NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER

All applicants will be protected under Title VI of the Civil Rights Act of 1964. Eligible applicants will be considered without regard to race, age, religion, marital status, national origin, political affiliation or any other non-merit factor. Due to restrictions in assignment to certain units and AFSC/MOS some positions may have gender restrictions.

3-56. Chaplain (56) (Proponent: Chief of Chaplains)

a. *Branch description.* Act as staff officer for all matters in which religion impacts on command programs, personnel, policies and procedures. Coordinate/direct a complete program of religious ministries, including workshops, pastoral counseling, religious education, and other activities for active and retired military personnel and their family members. Duties are those which normally pertain to the duties of a clergy person as they may be prescribed by law and modified by the organizational mission and environment. Provide leadership for moral, ethical and human self-development programs.

b. *Branch qualifications.* DA Pam 600-3 lists qualifications for entry and professional development in this branch.

c. *Branch restrictions.* No record of conviction by special or general courts-martial or civilian courts of offenses listed in AR 27-10 (Military Justice), chapter 24 or otherwise required to register as a sexual offender under AR 27-10, chapter 24.

d. *Command and Unit Chaplain (56A).*

(1) *Description of duties.* Perform duties as outlined above as staff, deputy staff, or assistant chaplain at all levels of command. Provide religious coverage for parent organization, as well as other organizations and units. Supervises other chaplains and staff in providing a broad religious program designed to meet the needs of the organization and military community.

(2) *Special qualifications.* Must have satisfactorily completed college and theological or equivalent, graduate training.

(3) *Special grading of positions.* None.

(4) *Unique duty positions.*

- (a) Staff Chaplain.
- (b) Confinement Facility Chaplain.
- (c) Community Parish Pastor.
- (d) Interreligious Relations Chaplain.
- (e) Chaplain Resources Manager.

e. *Clinical Pastoral Educator (56D).*

(1) *Description of duties.* Directs Clinical Pastoral Education (CPE) and other chaplain professional training programs. Screen students for selection. Develops curriculum, trains students, and consults with student's commanders and chaplain supervisors on plans for professional development. Conduct interdisciplinary training with other military and civilian agencies. Advise installation chaplain and training steering committees on professional accreditation requirements. Represent installation at regional and national professional training conferences.

(2) *Special qualifications.* Must have a minimum of 1 year of postgraduate training in pastoral education, and be certified as a supervisor of Clinical Pastoral Education or a comparable professional organization. Application must be made through the supervisory chaplain.

(3) *Special grading of positions.* None.

(4) *Unique duty positions.*

- (a) Clinical Pastoral Educator.
- (b) Professional Training Chaplain.
- (c) Supervisor, Clinical Pastoral Education.

f. *Chaplain Candidate (56X).* AOC 56X will be assigned upon designation of a Branch 56 officer. This AOC will be retained until student officer has completed qualifying graduate level degree and endorsed by distinctive faith group. This is in accordance with Chapter 3, Army Branches, Functional Areas, and Functional Categories in DA Pam 600-3, paragraph 3-2.



Enlisted OPAT HPD Accessions MOS Binning

Frequently Perform Very Heavy Work Loads

Heavy Physical Demands

Frequently / Constantly lift 41 lbs and above or any Frequent / Constant tasks 100 lbs or more with Occasional tasks over 100 lbs.

11B/C, 12B/C/D/P, 13B/F, 15V/Y, 18B/C/D/E/F/X, 19D/K, 88H/K/M, 92M

STANDARD FOR HEAVY

Long Jump	160
Power Throw	450
Deadlift	160
Shuttles	43

Occasionally Perform Very Heavy Work Loads

Significant Physical Demands

Frequently / Constantly lifts 41lbs-99lbs; with or without Occasional tasks up to 100 lbs

12G/M/V, 14P/S, 15B/D/E/F/J/N/R/S/T/U/W, 25L/R, 31B/K, 42A/R/S, 68W, 88L/N, 92A/F/G/R/S/W

STANDARD FOR SIGNIFICANT

Long Jump	140
Power Throw	400
Deadlift	140
Shuttles	40

Rarely Perform Very Heavy Work Loads

Moderate Physical Demands

Frequently / Constantly lifts up to 40 lbs or when all physical demands are occasional

00Z, 09B/C/D/E/J/L/M/N/Q/R/S/T/U/W, 11Z, 12A/H/K/N/Q/R/T/W/X/Y/Z, 13D/J/M/P/R/T/X/Z, 14E/G/H/T/X/Z, 15G/H/K/L/P/Q/Z, 17C, 18Z, 19Z, 25B/C/D/E/M/N/P/Q/S/T/U/V/W/X/Z, 27D, 29E, 31D/E, 35F/G/L/M/N/P/Q/S/T/V/X/Y/Z, 36B, 37F, 38B, 46Q/R/Z, 51C, 56M, 68A/B/C/D/E/F/G/H/J/K/L/M/N/P/Q/R/S/T/U/V/X/Y/Z, 74D, 79R/S/T/V, 88U/Z, 89A/B/D, 91A/B/C/D/E/F/G/H/J/L/M/P/S/X/Z SL1, 92L/Y/Z, 94A/D/E/F/H/M/P/R/S/T/W/Y/Z

STANDARD FOR MODERATE

Long Jump	120
Power Throw	350
Deadlift	120
Shuttles	36

Unable to Perform Work Loads

Unprepared

Unprepared to Meet Physical Demands