



Alaska Air National Guard Drill Status Guardsman



DSG Advertisement

POSITION TITLE: VEHICLE MANAGEMENT CEM - 2T300	AFSC: 2T3XX	OPEN DATE: 21 Oct 2025	CLOSE DATE: 21 Nov 2025
UNIT OF ACTIVITY/DUTY LOCATION: 176 LOGISTICS READINESS SQUADRON, JBER, AK		GRADE REQUIREMENT: Minimum:E-8P Maximum:E-9	
SELECTING SUPERVISOR: CMSgt Michael Keegan	VACANCY: DSG	PHYSICAL PROFILE: 333233	

AREAS OF CONSIDERATION

Alaska Air National Guard members / Nationwide members (Must hold 2T390 or 2T300) and eligible for membership in the AKANG ****All applicants MUST meet the grade requirement and physical/medical***

MAJOR DUTIES MAY INCLUDE

As the Chief Enlisted Manager (CEM) for the 176 LRS Vehicle Management Flight, you will lead and manage 18 military personnel. Your primary responsibilities include:

Leadership & Management:

- Provide leadership, guidance, and mentorship to flight personnel.
- Maintain good order and discipline within the section.
- Oversee force management, ensuring optimal staffing levels and resource allocation.
- Coordinate with full-time personnel to support Drill Week/Weekend preparations.

Career Development & Training:

- Manage career development, training, and education programs for assigned personnel.
- Identify training needs and ensure appropriate training is conducted and documented.
- Implement upgrade training programs and maintain accurate training records.

Operational Planning & Execution:

- Plan and manage weekly/monthly work schedules, setting priorities and deadlines.
- Determine resource requirements (skills, materials, equipment) for effective operations.
- Coordinate with other units to ensure seamless workflow and support.

Administrative Oversight:

- Participate in personnel selection, performance evaluations, and disciplinary actions.
- Maintain accurate production reports and records in compliance with regulations.
- Implement and enforce safety regulations and ensure a safe working environment.
- Review and improve work methods to optimize efficiency and effectiveness.
- Administer and promote Government-wide programs and policies (e.g., suggestion program, cost reduction program).

Readiness & Compliance:

- Prepare for and participate in readiness evaluations, inspections, mobilization exercises, and command support activities.
- Ensure compliance with all applicable safety regulations.

Additional Duties (As Required):

- Perform other duties as assigned, including but not limited to security guard duties, snow removal, heavy equipment operations, and facilities maintenance.

INITIAL ELIGIBILITY CRITERIA

SECURITY CLEARANCE – **Secret (eligible to obtain)**

PREFERRED QUALIFICATIONS

In addition to the initial eligibility criteria and required forms listed in the application procedures, the following are preferred qualifications:

Self starter, highly motivated SMSgt or CMSgt ready to learn the people and the mission of vehicle management.
Ready to guide and mentor.

INSTRUCTIONS FOR APPLICANTS

See application procedures below.

APPLICATION PROCEDURES

Interested applicants who meet the eligibility criteria listed in this announcement may apply by submitting the below listed documents to michael.keegan.3@us.af.mil. Hard copy applications will NOT be accepted. All applications must be typed or printed in legible dark ink and must be signed and dated with original signature. Utilize a single PDF format. Incomplete packages will not be considered for the position vacancy.

1. Cover Letter
2. Resume
3. AF Biography
4. Last 3 EPB/EPRs
5. VMPF RIP
6. Fitness Report
7. At least one Letter of Recommendation

EMAILING REQUIREMENTS:

Ensure all requirements are consolidated into ONE single PDF

PDF File Name should be: Position Announcement, Last name, First name, Grade (Example: 144 AS/CC, Doe, Jane E1)

Email Subject should be: 176 LRS/CC Application – “Last Name” (example: 176 LRS/CC Application – Radford)

Email Application Package to michael.keegan.3@us.af.mil

REMARKS

Federal law prohibits the use of government postage for submission of applications.

THE ALASKA NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER

All applicants will be protected under Title VI of the Civil Rights Act of 1964. Eligible applicants will be considered without regard to race, age, religion, marital status, national origin, political affiliation or any other non-merit factor. Due to restrictions in assignment to certain units and AFSC/MOS some positions may have sex restrictions.