

**STATE OF ALASKA
DEPARTMENT OF MILITARY AND VETERANS AFFAIRS
P.O. Box 5308
Joint Base Elmendorf Richardson (JBER), AK 99505-5800**

DMVA/AKNM Regulation 10-1

01 June 2023

ALASKA NAVAL MILITIA REGULATION 10-1

Authority. This DMVA regulation is not part of the Alaska Administrative Code. This regulation is adopted pursuant to AS and AS 44.62.040(a)(3) as it applies specifically to AK Naval Militia personnel. Copies of this regulation are available through the State of Alaska Department of Military and Veterans Affairs.

Summary. This publication is revised and supersedes DMVA/AKNM Regulation 10-1, 01 August 2022, and 17 Dec 2021.

Applicability. This regulation applies to all members of the AK Naval Militia.

Proponent and exception authority. The proponent for this regulation is the Adjutant General. The proponent has the authority to approve exceptions to this regulation that are consistent with controlling law and regulation.

Suggested Improvements. Users are invited to send comments or suggested improvements to the Commander, AK Naval Militia.

Distribution. All AK Naval Militia members.



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CHAPTER 1

INTRODUCTION

1-1. PURPOSE. This regulation establishes the purpose, mission, organization, and general regulations of the Alaska Naval Militia.

1-2. REFERENCES:

a. United States Code Title 10: Chapter 12, Section 246; Chapter 45, Section 772; and Chapter 887, Sections 8901, 8902, 8903, and 8904.

b. United States Navy Regulations

c. Marine Corps Manual

d. Alaska Statutes Section 26.05.010, 26.05.030 and Article 2 of Title 26, Chapter 5 of the Alaska Statutes (ACMJ)

e. Alaska Statute 26.05.296 (Tuition assistance)

f. Health Insurance Portability and Accountability Act of 1996.



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CHAPTER 2

AUTHORIZATION AND MISSION

2-1. AUTHORIZATION FOR THE ALASKA NAVAL MILITIA. The Alaska Naval Militia is established by the Alaska Statutes Section 26.05.010 and 26.05.030. The Naval Militia is a state organization with federal authorization under United States Code, Title 10, Chapter 887, Sections 246 and 8901-8904.

Sec. 26.05.030. Composition of Organized Militia.

(c) The Alaska Naval Militia consists of units authorized by the governor, organized, equipped, trained, and administered as prescribed by state and federal law and regulation, and manned by personnel who are

(1) members of the United States Naval Reserve or the United States Marine Corps Reserve and

(2) enlisted, appointed, commissioned, or warranted under the laws and regulations of the United States.

2-2. MISSION OF THE ALASKA NAVAL MILITIA. The mission of the Alaska Naval Militia is to provide a trained naval force to augment Alaska Organized Militia and other State of Alaska organizations.

2-3. COMPOSITION OF THE ALASKA NAVAL MILITIA. The Alaska Naval Militia will be composed of current members of the reserve components of the United States Navy (USN), and Marine Corps (USMC). This includes members of the Federal Reserve Active Status List [Selected Reserve (SELRES) and Individual Ready Reserve (IRR)]. 5% of the Alaska Naval Militia may be in a retired status. Full Time Staff (FTS), including Canvasser Recruiters, Inspector-Instructors, and recalled personnel are not eligible for membership, as these persons are under Title 10, Code federal active duty orders.

2-4. END STRENGTH. The end strength of the Alaska Naval Militia may fluctuate with Navy and Marine Corps reserve manpower goals and will not exceed the end strength of those located in Alaska. TAG may set end strength below personnel available.



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CHAPTER 3

ORGANIZATION OF THE
MILITIA

3-1. COMPOSITION OF THE MILITIA OF THE STATE OF ALASKA. The Alaska Naval Militia is the naval component of the Alaska State Organized Militia, with the other components being the Alaska National Guard and the Alaska State Defense Force. These forces and their activities are under the jurisdiction of the Department of Military and Veterans Affairs (DMVA). The militia of the state consists of all able-bodied citizens of the United States and all other able-bodied persons who have declared their intention to become citizens of the United States, who reside in the state, who are at least 17 years of age, and who are eligible for military service under the laws of the United States or this state. The militia is divided into two classes:

- a. Organized militia: consisting of the Alaska National Guard, the Alaska Naval Militia, and the Alaska State Defense Force; and
- b. Unorganized militia: consisting of all qualified persons available for service but not serving in the organized militia.

3-2. THE ADJUTANT GENERAL (TAG). The Adjutant General (TAG) exercises control over the military forces comprising the Department of Military and Veterans Affairs and is the unified military commander charged with the duty of directing the planning and employment of all the forces of the organized militia, including the Alaska Naval Militia, in performance of their state military mission.

3-3. COMMANDER, ALASKA NAVAL MILITIA.

a. The Commander of the Alaska Naval Militia shall be appointed by The Adjutant General and shall hold command at the pleasure of The Adjutant General. The Commander shall be responsible to The Adjutant General for the military efficiency of the Alaska Naval Militia.

- b. The Alaska Naval Militia shall be commanded by:



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(1) An eligible member of the United States Navy Reserve who has attained a grade of commander or higher and is warfare qualified. Staff Corps officers may serve as the Alaska Naval Militia Commander; however, the selection board should carefully consider if the officer has had sufficient breadth of experience to command the unit. The following Staff Corps shall not normally command the Alaska Naval Militia: Medical Corps, Dental Corps, Medical Service Corps, Judge Advocate General Corps, and Nurse Corps. Chaplain Corps officers shall not command the Alaska Naval Militia.

(2) An eligible member of the United States Marine Corps Reserve who has attained a grade of lieutenant colonel or higher and is MOS qualified.

(3) Retired Navy or Marine Corp Officer who received an honorable discharge and while serving met the requirements of #1 or #2.

(4) An eligible member, as determined by either 1, 2, or 3 above, of the Alaska Naval Militia who has been reviewed by a board consisting of one senior member (O-6 or above) of each component, Alaska Air and Army National Guard and Alaska State Defense Force, certifying to The Adjutant General the member's record and that the person meets command requirements and expectations.

3-4. Reserved for AKNM and National Guard integration. The Alaska Naval Militia will support the Alaska National Guard as a single unit, rather than a group of sub units.

a. The Naval Militia is divided into sections by occupational field: Aviation, Communications, Construction, Firefighting, Intelligence, Law Enforcement, Medical, Ordnance Handling, and Ship Operations. Naval Militia members will also serve with the Alaska National Guard Joint Staff.

b. Each section has a Section Officer and Leading Petty Officer (LPO) who will liaise with their assigned Army or Air National Guard unit for joint training. Each section will train with their assigned unit and be recalled to State Active Duty as needed with their assigned unit. The Section Officer and LPO will also keep the Navy Operational Support Center Anchorage advised of their training schedule and any support that may be needed while they are training with the Guard. The Section Officer and LPO will provide an annual training plan to the Naval Militia Commander for consolidation into the Naval Militia Annual Training Plan.



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CHAPTER 4

ALASKA NAVAL MILITIA PERSONNEL

4-1. BASIC ELIGIBILITY FOR MEMBERSHIP.

a. Basic eligibility criteria for membership in the Alaska Naval Militia include:

(1) Age: 18–60 years

(a) Age waivers for those over 60 reviewed annually

(2) Citizenship:

(a) Enlisted: United States citizen, or applicants who have made a declaration of intent to become citizen of the United States.

(b) Commissioned officers and warrant officers: United States citizen.

(3) Residency: To join the Alaska Naval Militia, members must be legal residents of the State of Alaska, or be a drilling reservist whose home of record is located within the State of Alaska. Any member who changes their legal residence to a location outside Alaska will normally be removed from membership, but can request to remain in the Alaska Naval Militia.

(4) Education: The Naval Militia will follow education requirements in accordance with the Department of the Navy (Navy or Marine Corps) regulations.

(5) Medical: Maintain standards of medical fitness in accordance with Department of the Navy (Navy or Marine Corps) regulations.

(6) 5% Rule: for the intended purpose of leadership continuity, 5% of the Naval Militia can be in a retired status from Navy or Marine Corp. Members joining under this criteria must have retired under honorable conditions for 20+ years of good service at the minimum rank of E-6 Enlisted or O-4 Officer.



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c. Disqualification for Membership:

(1) Any member who is discharged from the Navy or Marine Corps will be no longer eligible for membership in the Naval Militia. Exception: See 5% Rule for "Retired" Status Members

(2) Any member who changes status to permanent Active Duty is no longer eligible, while in this status, for membership in the Naval Militia.

d. In all instances, members of the Alaska Naval Militia agree to abide by the laws and regulations set forth by the State of Alaska, its agencies, and representatives.

4-2. OFFICERS OF THE ALASKA NAVAL MILITIA.

a. Reserve Officers will be commissioned and promoted in the Alaska Naval Militia according to their federal rank. The Alaska Naval Militia will strictly follow the member's Navy or Marine Corps rank.

b. Retired Officers (5% Rule) will be promoted by the same standards as the Alaska State Defense Force (ASDF).

c. The duration of the appointment of a commissioned or warrant officer shall continue until the officer's retirement, request for release, administrative separation, punitive dismissal, resignation or death, whichever comes first.

d. Appointments to the Naval Militia become effective upon subscribing to the oath of office administered by the appropriate commissioned officer of the organized militia.

e. Officers shall hold precedence in their rank based on their federal date of rank, regardless of designator.

f. Officers in command shall hold precedence over all other personnel in their command regardless of pay grade, or date of rank, regardless of designator.



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4-3. ENLISTED PERSONNEL OF THE ALASKA NAVAL MILITIA.

a. The qualifications for enlistment and retention, the period of service, the form of the oath to be taken, and the manner and form of transfer and discharge of enlisted personnel of the Alaska Naval Militia shall be those prescribed by laws of the United States, Alaska Law and by regulations issued by Department of Military and Veterans Affairs and the Alaska Naval Militia.

b. Enlistment Process:

(1) Complete and sign an enlistment contract, and subscribe to the official Alaska State Oath of Enlistment.

(2) When ordered to active duty with any component of the United States Armed Forces, Alaska Naval Militia personnel are relieved from all state service except to keep the Alaska Naval Militia informed as to their status.

c. Enlistment Contracts:

(1) All enlistments in the Alaska Naval Militia shall be concurrent with enlistments in the US Navy Reserve or US Marine Corps Reserve.

(2) The Governor may extend the period of service of enlisted personnel of the Alaska Naval Militia for up to six months after the termination of a declared emergency.

(3) Whenever the periods of service of the enlisted personnel of the United States Navy Reserve or United States Marine Corps Reserve are extended, the period of service of enlisted personnel in the Alaska Naval Militia will be extended for the same period.

(4) A standard enlistment in the Alaska Naval Militia will expire when the reservist's active status in the applicable Reserve Component ends by reason of transfer to the inactive Reserve, expiration of enlistment (when not followed by immediate re-enlistment), administrative separation, punitive discharge, or retirement.



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d. Advancement and Reduction in Grade:

(1) Alaska Naval Militia enlisted personnel assigned to United States Navy Reserve or United States Marine Corps Reserve units will be advanced and reduced in grade concurrent with advancements and reductions made by their federal component.

(2) Retired Enlisted (5% Rule) will be promoted by the same standards as the Alaska State Defense Force (ASDF).

4-4. SEPARATION, DISCHARGE, OR TRANSFER TO THE STATE RETIRED LIST.

a. Enlisted personnel desiring separation or discharge from the Alaska Naval Militia may apply through the chain of command for approval. Upon approval, the member will be transferred to the discharge file.

b. Commissioned and warrant officers are eligible for discharge or transfer to state retired list in accordance with guidance found in Chapter 7 of this regulation.

c. A member may be administratively discharged from the Alaska Naval Militia for failure to meet minimum participation or residency requirements or in conjunction with the Alaska Code of Military Justice (ACMJ).

d. Upon discharge, members are not required to maintain medical or residency requirements.



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CHAPTER 5

ALASKA NAVAL MILITIA SERVICE

5-1. PARTICIPATION. In order to be eligible for Alaska Naval Militia benefits, members must have a "good" year. A good year of service is as follows:

a. ACTIVE RESERVE MEMBER: Member's Annual Points Capture Summary will be printed in June of each year (concurrent with the State of Alaska's Fiscal Year end). The Points Capture must show that the member's previous anniversary year was a good year for the Navy or Marine Corps Reserve (indicated by the number 1 in the far-right column of the Points Capture).

b. RETIRED STATUS (5%): During the State of Alaska Fiscal Year (from 01 July to 30 June) Alaska Naval Militia members must complete one major training event, as defined in the Joint Training Order (Published by the AKNG Joint Staff), or four Unit Training Assemblies (UTAs) with their associated Alaska National Guard organization. A UTA consists of two training days normally Saturday and Sunday.

- An attendance officer will keep muster and forward drill accounting records to the Naval Militia Commander.

5-2. ALASKA NAVAL MILITIA ORDERED INTO ACTIVE STATE SERVICE. The Governor of the State of Alaska may order into service all or part of the organized militia, including the Alaska Naval Militia, in response to a state emergency, a request from local civilian authorities, or other grounds as authorized by Alaska Statute 26.05.070.

a. An order into service can include all or any part of the Alaska Naval Militia as a part of the organized militia.

b. The Adjutant General, as the commander of Joint Force Headquarters – Alaska, has overall operational and administrative control of the organized militia:

(1) When directed by The Adjutant General, the Commander Alaska Naval Militia will initiate mobilization in accordance with established regulations and in conformance with applicable administrative procedures to accomplish such actions and measures to support Civil Authorities.



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(2) Those personnel assigned to the Alaska Naval Militia who fail to respond to the call ordering the Alaska Naval Militia into service shall be immediately reported to the legal and administrative directorates within the Department of Military and Veterans Affairs and processed in accordance with the Alaska Code of Military Justice.

(3) Alaska Naval Militia personnel are subject to the Alaska Code of Military Justice as published in AS 26.05.370.

c. Compensation for such duty may be paid in the manner prescribed by the laws of the State of Alaska and the policies of the Department of Military and Veterans Affairs.

5-3. SERVICE OUTSIDE THE STATE. All or part of the Alaska Naval Militia may be ordered by the Governor to serve outside the borders of this state or of the United States in order to perform military duty and humanitarian missions, participate in community events, training and other assignment.

5-4. PAY AND ALLOWANCES.

a. State active duty orders will be issued in accordance with established regulations of the Department of Military and Veterans Affairs.

b. Alaska Naval Militia personnel ordered into paid state active service shall be compensated in accordance with state law. Paid State Active Duty must be pre-approved by The Adjutant General.

c. Alaska Naval Militia personnel shall not receive state active duty pay, or the pay and allowances and benefits, when the member is in a federal pay status.

5-5. TRAVEL. Reimbursement for travel on official Alaska Naval Militia business requires prior approval by The Adjutant General.



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CHAPTER 6

MEDICAL REQUIREMENTS

6-1. MEDICAL QUALIFICATIONS FOR STATE ACTIVE DUTY.

a. The Commander, Alaska Militia is responsible to ensure Naval Militia personnel are medically qualified for duty prior to submission of a request for state active duty orders.

b. Ready Reserve USNR/USMCR Naval Militia personnel must meet all medical qualifications to perform State Active Duty without limitation or other restrictions in accordance with their parent service component.

c. Naval Militia personnel not meeting the criteria outlined above will not be authorized to be placed in on State Active Duty.



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CHAPTER 7

STATE RESERVE LIST AND STATE RETIRED LIST

7-1. STATE RETIRED LIST OVERVIEW. The state retired list is maintained by the Commander Alaska Naval Militia as published in AS 26.05.220.

7-2. STATE RETIRED LIST. The Commander Alaska Naval Militia will maintain this list and provide updates annually to the State, through The Adjutant General, for the specific purpose of determining State retirement benefits as published in AS 26.05.222



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MISCELLANEOUS PROVISIONS

8-1. UNIFORMS. Alaska Naval Militia members shall wear only approved/authorized uniforms according to their US Navy or US Marine Corps regulations.

8-2. AWARDS.

a. Naval Militia personnel may accept State of Alaska issued awards, however, the wearing of such decorations on Navy, Marine Corps, and Coast Guard uniforms are prohibited when on any federal duty status.

b. Awards provide recognition to Naval Militia personnel who have demonstrated acts of valor, outstanding service on assignment, exceptional individual or team accomplishments, or Long and Faithful Service. Requests for awards will be consistent with the assignments and performance of the individual concerned. Recommendations will be submitted through the chain-of-command to the Department of Military and Veterans Affairs. Awards will be processed in accordance with DMVA policy.

8-3. HONORS AND CEREMONIES. Honors and ceremonies shall conform to United States Navy regulations, or other directives of the respective federal component service.



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BENEFITS FOR ALASKA NAVAL MILITIA PERSONNEL

9-1. STATE RETIREMENT BENEFITS.

a. The following information is a summary of the retirement benefit; members should refer to the Alaska Statutes (26.05.222 – 229) for complete details about this benefit. The state statute takes precedent over this summary.

(1) Members of the Alaska Naval Militia are eligible for a state retirement pension. The pension is \$100 a month, payable for the same number of months that the member participated satisfactorily in the Naval Militia.

(2) To be eligible for the pension the member must be retired with 20 years or more of satisfactory service in the Alaska National Guard, Alaska Naval Militia, or the armed forces of the United States, and the reserves of them or any combination of service in these components if at least five years of the service is in the Alaska National Guard or Alaska Naval Militia.

9-2. TUITION ASSISTANCE. In accordance with Alaska Statute 26.05.296, and to the extent funds are available, The Adjutant General may authorize the payment of up to 100 percent of the cost of tuition and required fees for each member of the Alaska Naval Militia. The Naval Militia will establish a Tuition Assistance coordinator to manage applications and provide coordination for this benefit. Members should plan to complete their applications for this benefit three months prior to the semester in which they wish to use the benefit. A new application will be required for each semester. Participation will be based on available state fiscal resources.



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Chapter 10

GENERAL REGULATIONS

10-1. STANDARDS OF CONDUCT. All Alaska Naval Militia personnel are expected to conduct themselves in accordance with the highest standards of personal and professional integrity and ethics at all times. At a minimum, all personnel shall comply with the Standards of Conduct and Government Ethics directives issued by the Secretary of Defense, the Secretary of the Navy, and the Secretary of Homeland Security and all other related laws and directives promulgated by the State of Alaska and the Governor, The Adjutant General, and the Alaska Naval Militia Commander.

10-2. REQUIREMENTS OF EXEMPLARY CONDUCT. All commanding officers and others in authority in the Alaska Naval Militia are required to conduct themselves as positive examples of honor, integrity, maturity, professionalism, commitment to duty and to be vigilant and forthright in inspecting the conduct of all persons who are placed under their command, and to correct and report, according to the laws and regulations of the Alaska National Guard and the State of Alaska, all persons who are guilty of violating them. Officers must take all necessary and proper measures, under the laws, regulations and customs of the naval service, to promote and safeguard the morale, the physical wellbeing and the general welfare of the officers and enlisted personnel under their command or charge. At all times, they must adhere to their oath of office and bear allegiance to the Constitutions of the United States of America and the State of Alaska.

10-3. OFFICER DUTIES RELATIVE TO LAWS, ORDERS, AND REGULATIONS. All officers in the Alaska Naval Militia shall acquaint themselves with, obey, and so far as their authority extends, enforce the laws, regulations and orders relating to the Alaska Naval Militia. They shall faithfully and truthfully discharge the duties of their offices to the best of their ability in conformance with existing orders and regulations and the oath of office. In the absence of instructions, they shall act in conformity with the policies and customs of the service to protect the public interest, the personnel and equipment in their charge.



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10-4. EQUALITY OF TREATMENT AND OPPORTUNITY. There shall be an equality of treatment and opportunity for all persons in the Alaska Naval Militia without regard to race, creed, color, religion, national origin, or sex. Such policy has been put into effect by regulations issued by the Department of the Navy and The Adjutant General. Any regulations and policy issued shall be in accordance with Military law, and shall conform to the laws and regulations of the United States giving due regard to the powers of the United States over the militia of the state. All Alaska Naval Militia personnel shall conform to all Navy regulations governing equal opportunity and anti-discrimination.

10-5. PERSONNEL PRIVACY AND RIGHTS OF INDIVIDUALS REGARDING THEIR PERSONNEL RECORDS. Maintenance of personnel records of individuals, and the release of those records, shall be in accordance with the provisions of the federal Privacy Act, directives issued by the Secretary of the Navy, and the State of Alaska Department of Military and Veterans Affairs. The Naval Militia shall act in accordance with the provisions of the Freedom of Information Act, regarding the release of records to third parties.

10-6. OFFICIAL RECORDS.

a. Access and Security. No person, without proper authority, shall withdraw official records or correspondence from the files, destroy them, or withhold them from those persons authorized to have access to them.

b. Control and access to official personal health records will be governed by the Health Insurance Portability and Accountability Act of 1996. Member's medical records will be maintained by Navy Operational Support Center Anchorage. Any access to a member's medical record will be coordinated through the Commanding Officer of the Navy Operational Support Center.

10-7. CORRESPONDENCE AND INSTRUCTIONS. The Commander, Alaska Naval Militia may issue orders, instructions, or notices, to govern the force. TAG will issue Alaska Naval Militia governing regulations.



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10-8. CONTACT WITH ELECTED OFFICIALS.

a. When in an official Alaska Naval Militia capacity all activities that involve federal, State, or local elected officials must be coordinated in advance through The Office of The Adjutant General.

b. This coordination must be completed prior to the organization's request to an official or any commitment to any activity. Such activities include, but are not limited to meetings, invitations, tours, briefings, and any written or oral communication submitted to any organization under DMNA authority or any requests extended to any Federal, State or local official.



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CHAPTER 11

FISCAL POLICY

11-1. FISCAL POLICY. Fiscal policy for the Alaska Naval Militia is established by the Department of Military and Veterans Affairs Division of Administrative Services.

a. All fiscal matters regarding State Active Duty (StAD) pay and benefits, requisitions and purchases, contracts, and accounting are managed by the Division of Administrative Services, with the direct assistance, input and collaboration of Commander of the Alaska Naval Militia.

b. All requests for services, purchases, or StAD are coordinated through the Commander of the Alaska Naval Militia.

c. When members are on State Active Duty, they cannot be in a drill status, or any other Title 10 status. Members will not receive Navy drill points (paid or unpaid) while on State Active Duty.

A handwritten signature in cursive script, reading "Torrence W. Saxe".

TORRENCE W. SAXE, Maj Gen, AKNG
The Adjutant General