

#### ALASKA ARMY NATIONAL GUARD AGR VACANCY ANNOUNCEMENT

# STATE OF ALASKA DEPARTMENT OF MILITARY AND VETERANS AFFAIRS POST OFFICE BOX 5800 JOINT BASE ELMENDORF-RICHARDSON, ALASKA 99505-5800

ANNOUNCEMENT NUMBER: 24-019 DATE: 03 Apr 24 CLOSING DATE: 02 May 24

POSITION TITLE: Squad Leader/ Training NCO (Juneau)

MOS/AOC: 11B PARA: XX/LINE: XX

MAXIMUM AUTHORIZED MILITARY GRADE: E6 SELECTING SUPERVISOR: CPT Brandon Stoner

APPOINTMENT FACTORS: OFFICER() WARRANT OFFICER() ENLISTED(X)

LOCATION OF POSITION:

297th INFANTRY REGIMENT JUNEAU, AK

WHO MAY APPLY:

ANY MOS\*\*\* Must be a current member of the AK National Guard within the grade(s) of E4 and E6.

AREA OF CONSIDERATION: Open to members within the grades E4 to E6

# BRIEF JOB DESCRIPTION:

- · Support the Higher Headquarters with necessary training and readiness indicator data to accurately and timely complete reports.
- Normal duty day requires occasional attendance at evening meetings with unit leadership and higher headquarters.
- Responsible for supervising the successful accomplishment of the Commander's mobilization readiness objectives.
- · Responsible for training resourcing activities.
- Anticipate and recommend solutions to needs of the unit in all aspects of training readiness.
- The Training NCO will be involved in the day-to-day actions of training management, mobilization planning, supply, maintenance, and personnel functions relating to the welfare of the Soldiers and mission capability.
- · Act as the day-to-day representative and spokesperson in the daily training operations of the unit and to ensure the highest training status of the unit.
- · Act as primary custodian of the DTS, ATRRS, RFMSS, and DTMS and must ensure the data is correct and current.
- Responsible for the tracking and management of all school applications, Range Requests, and Training Support Packets.
- · Act on the commander's behalf to ensure training objectives are planned, resourced, and documented.
- Represent M-Day leadership during non-IDT and other training periods and supervise subordinate full-time staff.

## INITIAL ELIGIBILITY CRITERIA:

Applicants must meet ALL initial eligibility requirements to become a member of the Active Guard Reserve (AGR) Program, outlined in NGR 600-5 and AR 135-18, Page 3, Table 2-1. Applicants who have voluntarily separated/resigned from the AGR program for one of more days are not eligible to reenter the AGR program for one year from the date of separation. Individuals who have been separated from other military services for cause, unsuitability or unfitness for military service are not eligible to enter the AGR program without an approved waiver (If applicable). Soldiers during their initial tour, OPLB/EPLP reassignment, or rehires will not be considered for an AGR open announcement within the first 18 months with the exception of Inspector General NCOIC, Aide-de-Camp, TAG XO, Assistant Professor of Military Science (AMPS), and APMS NCOIC announcements.

- 1. Must be able to possess a SECRET clearance
- 2. Aptitude Requirement: ASVAB minimum score of 87 CO
- 3. Physical Profile: PULHES Requirement of 111221
- 4. Must possess a valid state motor vehicle operator license
- 5. Must be willing to reside in (relocate to) and work in the Juneau, Alaska commuting area for a 3 year tour.
- 6. Non MOS qualified applicants must meet the Minimum Eligibility Requirements to attend MOS reclassification course prior to selction.

# Additional eligibility requirements which are unique to this position:

- Soldiers reclassifying into the MOS 11B must complete the MOS 11B reclassification course (MOS-T) under the auspices of the U.S. Infantry School.
- Experience with DTMS, ATRRS, AFAM, DTS, DAMPS, IPPS-A, DPRO, RCAS, MILPO, RFMSS, RMS, IPERMS, Memorandums, Word, and Excel.

## PREFERRED QUALIFICATIONS:

- Holds 11B MOS

# SPECIAL ANNOUNCEMENT CRITERIA:

Upon selection additional medical verification will be required prior to start of AGR tour. If selected for this position, be advised that you may lose your military signing bonus if payment has not been completed and you may lose some of your G.I Bill benefits if currently in use. If selected for this position approval of Command Sponsorship through the Exceptional Family Member Program (EFMP) evaluation may be required. Continuation beyond Initial 3 year tour will be subject to evaluation based on AGR Subsequent Tour Continuation Board. If applicable, selectee does not possess the advertised MOS, he/she must complete the required training/assignment criteria within 12 months of being assigned to the position. Failure to do so may result in immediate termination from the AGR program. Extension past 12 months will only be considered if the delay is through no fault of the selectee. There is a three year Mandatory Service Obligation for accepting a position with Ground-based Midcourse Defense (GMD) or Civil Support Team (CST).

#### INSTRUCTIONS FOR APPLYING:

The documents listed WILL be submitted "AS A MINIMUM". If any of the required documents are not reasonably available to you, a brief letter will be submitted citing the documents missing with a short explanation necessary to certify the soldier as eligible. Failure to do so may result in a finding of ineligibility and may cause the applicant to lose consideration for this position.

- 1. NGB 23; RPAM Statement (Must be within six months old) National Guard Only
- 2. Individual Medical Readiness (IMR) Report from MEDPROS with last Physical Health Assessment (PHA) within 12 months. \*\*\* Print the 1 page IMR report, not the webpage screen or medical questionnaire.
- 3. NGB 34-1 Application (Unsigned applications will not be accepted)
- 4. Resume (Please include personal and military email)
- 5. Copy of Soldier Record Brief (Must be within 6 months)
- 6. Last five Evaluations Reports (if applicable)
- 7. Statement of all active service performed-ALL DD220, DD214 and any accompanying DD215 as applicable
- 8. Valid State Drivers License.
- 9. DA Form 705-Test: ACFT Scorecard (Must show a passing score within 6 months of application)
- 10. Any documents pertaining to Additional Eligibility requirements
- 11. Any documents pertaining to preferred qualifications

#### ADDITIONAL INSTRUCTIONS FOR APPLYING:

Interested applicants who meet the eligibility criteria listed in this announcement may apply by submitting the listed documents through FTSMCS Jobs. To access the FTSMCS Jobs Application, click on the following: <a href="https://ftsmcs.ngb.army.mil/">https://ftsmcs.ngb.army.mil/</a> Applications Toolbar  $\Rightarrow$  ARNG-HRA  $\Rightarrow$  Jobs  $\Rightarrow$  Apply for a Position. No other method of submission will be accepted. All applications must be typed or printed in legible dark ink and must be signed and dated. Applications received with an unsigned NGB 34-1 will not be forwarded for consideration. Complete applications must be received in HRO-AGR office no later than 2359 of the closing date. Applicants may include copies of training certificates or any documentation that may be applicable to the position they are applying for but the complete application package must include all documents listed above. All documents are required by the Human Resource Office to determine qualifications. If the requested documents are not submitted, a letter of explanation must be included. Incomplete packages will not be considered for the position vacancy.

## CONTACT INFORMATION:

Staffing and Accessions COMM: (907) 428-6142

EMAIL: ng.ak.akarng.mbx.agr-team@army.mil

### EQUAL OPPORTUNITY:

The Alaska National Guard is an Equal Opportunity Employer. It is policy of the AKNG to provide a discrimination-free environment for all employees and applicants for employment. Equal Opportunity principles must govern all aspects of the Alaska National Guard's personnel practices. All supervisors, managers, and employees share in the responsibilities to foster a climate of Equal Opportunity. Acts of unlawful discrimination on the basis of race, color, national origin, religion, sex (including pregnancy, gender identity, and sexual orientation), sexual harassment, or reprisal based upon participation in an EO matter will not be tolerated in the AKNG