



ALASKA ARMY NATIONAL GUARD AGR VACANCY ANNOUNCEMENT

STATE OF ALASKA
DEPARTMENT OF MILITARY AND VETERANS AFFAIRS
POST OFFICE BOX 5800
JOINT BASE ELMENDORF-RICHARDSON, ALASKA 99505-5800

ANNOUNCEMENT NUMBER: 24-043 DATE: 10 Jul 24 CLOSING DATE: 23 Jul 24
POSITION TITLE: Property Book Officer **COMMISSIONING OPPORTUNITY**
MOS/AOC: 920A
PARA: XX / LINE: XX
MAXIMUM AUTHORIZED MILITARY GRADE: W4
SELECTING SUPERVISOR: LTC Joseph Leppert

APPOINTMENT FACTORS: OFFICER() WARRANT OFFICER (X) ENLISTED ()

LOCATION OF POSITION:
38th Troop Command, Joint Base Elmendorf-Richardson, Alaska

WHO MAY APPLY:
NATIONWIDE COMMISSIONING OPPORTUNITY Must be within the grade(s) of E6 and W4.

AREA OF CONSIDERATION: Open to members within the grades W1 to W4

BRIEF JOB DESCRIPTION:
Serve as the property book officer in both operational and generating force units. Supervise and manage Army organizational property accountability systems. Monitor and evaluate subordinate supply operations while performing financial inventory accounting and provide advice to commanders on proper property accountability and redistribution procedures. Ensure 100 percent property accountability is maintained, all authorized equipment is on hand, on valid requisition, or redistribution directive. Locate and acquire standard and nonstandard equipment and supplies through military and nonmilitary supply sources to meet unit readiness and operational requirements. Determine equipment funding requirements and coordinate for funds availability with supported units and resource management activities. Develop, execute, monitor, and provide input to the annual supply budget. Coordinate acquisition and priority distribution of new equipment fielding with the Force Modernization Activity. Redistribute excess equipment throughout the command. Process excess equipment for disposal after all redistribution efforts are met. Monitor unit supply operations to ensure compliance with policy. Maintain fiduciary records for government furnished property provided on government contacts. Manage the command supply discipline program. Train, develop, and mentor supply and non-supply personnel on supply policies, processes, and procedures. Serve as the primary advisor to the command and supported units on all property accountability and organizational level supply matters.

ARMY GUARD: Refer to attached pages for more info on the duties for this MOS link:
https://www.milsuite.mil/book/docs/DOC-144469s.

INITIAL ELIGIBILITY CRITERIA:
Applicants must meet ALL initial eligibility requirements to become a member of the Active Guard Reserve (AGR) Program, outlined in NGR 600-5 and AR 135-18, Page 3, Table 2-1. Individuals who have been separated from other military services for cause, unsuitability or unfitness for military service are not eligible to enter the AGR program without an approved waiver (If applicable). Soldiers during their initial tour, OPLB/EPLP reassignment, or rehires will not be considered for an AGR open announcement within the first 18 months with the exception of Inspector General NCOIC, Aide-de-Camp, TAG XO, Assistant Professor of Military Science (AMPS), and APMS NCOIC announcements.

- 1. MUST hold advertised MOS/Branch Qualification
2. Enlisted applicants MUST hold MOS 92Y
3. Enlisted Applicants: Must meet ALL eligibility criteria to become a Warrant Officer.
4. Must hold a valid security clearance: SECRET
5. Aptitude Requirement: GT Score 110 (No Waivers)
6. Must be willing to reside in (relocate to) and work in the JBER, Alaska commuting area for a 3 year tour.

Additional eligibility requirements which are unique to this position:
In addition to criteria listed on attached pages

- [X] U.S. Citizenship (No Waivers)
[X] Must be a SSG or above and an ALC graduate in MOS 92Y (waiverable on a case-by-case basis)
[X] Have at least five years of documented experience in MOS 92Y within the last eight years. Military Technician, Government Contract, and other civilian job experiences that correlate with the feeder MOSs will be considered.
[X] Must score at the 12th grade level on the English portion (Language) of the Test for Adult Basic Education (TABE); Soldiers possessing an Associates degree or higher and Soldiers who have completed 6 credit hours of College English are exempt.
[X] If an enlisted Soldier or Officer that has completed initial entry training (IET) must submit or have a completed predetermination packet for WOCS or meet the 920A prerequisites (Reserve Component) found at http://www.usarec.army.mil/hq/warrant/prerequ/WO920A.shtml no later than 90 days after selection
[X] Must not have failed selection for promotion on latest consideration by a Department of the Army board.
[X] Must meet the commissioning criteria as stated in NGR 600-101.
[X] Must meet the qualifications in DA Pam 600-3 for entry and professional development in this branch.

PREFERRED QUALIFICATIONS:

SPECIAL ANNOUNCEMENT CRITERIA:

Upon selection additional medical verification will be required prior to start of AGR tour. If selected for this position, be advised that you may lose your military signing bonus if payment has not been completed and you may lose some of your G.I Bill benefits if currently in use. If selected for this position approval of Command Sponsorship through the Exceptional Family Member Program (EFMP) evaluation may be required. Continuation beyond Initial 3 year tour will be subject to evaluation based on AGR Subsequent Tour Continuation Board. If applicable, selectee does not possess the advertised MOS, he/she must complete the required training/assignment criteria within 12 months of being assigned to the position. Failure to do so may result in immediate termination from the AGR program. Extension past 12 months will only be considered if the delay is through no fault of the selectee. There is a three year Mandatory Service Obligation for accepting a position with Ground-based Midcourse Defense (GMD) or Civil Support Team (CST).

INSTRUCTIONS FOR APPLYING:

The documents listed WILL be submitted "AS A MINIMUM". If any of the required documents are not reasonably available to you, a brief letter will be submitted citing the documents missing with a short explanation necessary to certify the soldier as eligible. Failure to do so may result in a finding of ineligibility and may cause the applicant to lose consideration for this position.

1. NGB 23; RPAM Statement (Must be within six months old) National Guard Only
2. Individual Medical Readiness (IMR) Report from MEDPROS with last Physical Health Assessment (PHA) within 12 months. *** Print the 1 page IMR report, not the webpage screen or medical questionnaire.
3. Resume (Please include personal and military email)
4. NGB 34-1 Application (Unsigned applications will not be accepted)
5. Copy of Soldier Record Brief (Must be within 6 months)
6. Last five Evaluations Reports (if applicable)
7. Statement of all active service performed-ALL DD220, DD214 and any accompanying DD215 as applicable
8. Statement of all active service performed AHRC249-E (Reserve Component Only)
9. DA Form 705-Test: ACFT Scorecard (Must show a passing score within 6 months of application)
10. Valid State Drivers License.
11. Any documents pertaining to Additional Eligibility requirements

ADDITIONAL INSTRUCTIONS FOR APPLYING:

Interested applicants who meet the eligibility criteria listed in this announcement may apply by submitting the listed documents through FTSMCS Jobs. To access the FTSMCS Jobs Application, click on the following: <https://fsmcs.ngb.army.mil/> ⇒ Applications Toolbar ⇒ ARNG-HRA ⇒ Jobs ⇒ Apply for a Position. No other method of submission will be accepted. All applications must be typed or printed in legible dark ink and must be signed and dated. Applications received with an unsigned NGB 34-1 will not be forwarded for consideration. Complete applications must be received in HRO-AGR office no later than 2359 of the closing date. Applicants may include copies of training certificates or any documentation that may be applicable to the position they are applying for but the complete application package must include all documents listed above. All documents are required by the Human Resource Office to determine qualifications. If the requested documents are not submitted, a letter of explanation must be included. Incomplete packages will not be considered for the position vacancy.

CONTACT INFORMATION:

Staffing and Accessions

COMM: (907) 428-6142

EMAIL: ng.ak.akamg.mbx.agr-team@army.mil

EQUAL OPPORTUNITY:

The Alaska National Guard is an Equal Opportunity Employer. It is policy of the AKNG to provide a discrimination-free environment for all employees and applicants for employment. Equal Opportunity principles must govern all aspects of the Alaska National Guard's personnel practices. All supervisors, managers, and employees share in the responsibilities to foster a climate of Equal Opportunity. Acts of unlawful discrimination on the basis of race, color, national origin, religion, sex (including pregnancy, gender identity, and sexual orientation), sexual harassment, or reprisal based upon participation in an EO matter will not be tolerated in the AKNG